

NATIONAL ASSOCIATION OF COUNTY PARK AND RECREATION OFFICIALS
MINUTES OF BOARD MEETING OCTOBER 21, 2005
SAN ANTONIO, TEXAS

I. CALL TO ORDER: Steve Dice, Chairman, called the meeting to order at 1:00pm.

II. ROLE CALL: Those present were Ron Benson, John deBessonnet, Ned Cheely, Steve Dice, Bill Mitchell, Ralph Richard, Lisa Killough, Don Cochran, Pat Marchese, Paul Mueller, Robert Nickovich, Tom O'Rourke, Mike Pasteris, Tim Schreiner, Margie Walz, John Buck, Bill Scalzo and Consultant, Bill Beckner.

III. REQUESTS FOR AMENDMENTS TO AGENDA: None made

IV. INTRODUCTION OF BOARD MEMBERS AND GUESTS: Bob Nickovich introduced his guest, Greg Mack from Ramsey County Minnesota. Ralph Richard introduced his guest, Mark Brachu, from St. Clair. Graham Skea, a guest from Orange County, CA. displayed photos of the original NACPRO Board that he had brought to the meeting.

V. APPROVAL OF MINUTES OF JULY 14, 2005, HONOLULU, HAWAII:

The minutes were approved. Mike Pasteris made the motion and Lisa Killough seconded it. Members of the Board gave their thanks to John Buck for all of his help at the Hawaii meeting. On behalf of the Board, Steve Dice thanked Dan Gooch and John deBessonnet for their assistance with arrangements in San Antonio.

VI. ADMINISTRATIVE REPORT: Dan Gooch, Acting NACPRO Executive Director gave the Administrative Report. (ATTACHMENT)

VII. TREASURERS REPORT: Paul Mueller gave the Treasurer's report. Dan Gooch explained the Financial Report and Budget for the second half of 2005. (ATTACHMENT) Tim Schreiner thanked Paul and Dan on behalf of the Board for putting together the financial information.

Paul Romero noted that we may need to file IRS 11099's (donor contribution forms) as non-profits are required to keep these copies which can be requested in an audit.

The Treasurers Report was approved. Tom O'Rourke made the motion and John Buck seconded it.

Discussion occurred about the option of combining the annual awards, banquet and tours. This was approved. Tim Schreiner made the motion and Bill Mitchell seconded it.

The budget for the second half of the 2005 year budget and the budget for 2006 (ATTACHMENT) were approved as presented. Tim Schreiner made the motion and Bill Mitchell seconded it.

Paul Mueller presented a memo on Proposals for improvement of the NACPRO organization. (ATTACHMENT) Discussion ensued after which the Board decided that because several of these suggested improvements would require changes in the by-laws, these items would be scheduled for action at the July annual meeting and kept as is for now. Lisa Killough will prepare the proposed revisions to the by-laws for action at that meeting. Discussion ensued regarding where the check book would go. It was determined that Dan Gooch would send the checks by mail to Paul Mueller to sign and Paul would send them out.

VIII EXECUTIVE DIRECTOR CONTRACT PROPOSAL: Dan Gooch went over the MOU for the Executive Director contract proposal and the job description. The Board praised the last newsletter and asked that creating a newsletter become part of the job description for the Executive Director.

Discussion ensued regarding the salary level, the need for a termination clause and renewal options. The MOU was approved with the intent that Lisa would prepare any companion by-laws changes needed to conform to the MOU to be considered at the annual July meeting. Ron Benson made the motion to approve the MOU with the following changes and Ned Cheely seconded it. CONGRATULATIONS TO DAN!!

The changes were 1.) Change the job title from Executive Secretary to Executive Director in the by-laws. 2.) Conform the travel rate to the Federal rate. 3.) Include language that the Executive Director will be reimbursed for any meeting he/she is required to attend. 4) Add responsibility for producing a newsletter to the job description for the Executive Director. There were also a few typos that were pointed out for correction.

IX NACPRO/NACO REPORT: Mike Pasteris passed out a draft article for the NACO County News and requested comments. (ATTACHMENT) Mike also provided copies of a news release from NACO and the Trust for Public Lands. The \$50,000 NACO/ PUBLIC TRUST award referenced in the article will be presented in partnership with the National Association of County Planners and NACPRO. This is a real honor and great visibility for NACPRO. Mike also reported on a Senate hearing in which he represented NACPRO and gave testimony on endangered species legislation. Discussion ensued regarding combining a NACPRO/NACO tour as a joint offering at the upcoming national conference.

X BY-LAWS COMMITTEE REPORT: Lisa Killough presented the by-laws as revised and approved at the July 14,2005 meeting. (ATTACHMENT/WEB SITE) Lisa will be making suggested revisions from this meeting and sending them out to the Board. Discussion occurred over duties and terms of the first VP, second VP and third VP-Secretary.

XI MEMBERSHIP: Ron Benson presented the new draft brochure. Ron's county is picking up the price for this. Any comments were requested by November 11, 2005. In addition, Ron presented a gift membership proposal . (ATTACHMENT) The Board encouraged Ron to proceed with these projects. Discussion took place regarding donation solicitations to corporate members and vendors for award-sponsorships and for mid-year tours. Reduced rates for department Assistant Directors was also suggested.

XII NOMINATING: Tim Schreiner presented this report. Tim said that Don Cochran would be retiring and recommended that we consider Greg Mack to take his place as NACPRO representative to CAPRA. Steve Dice made this appointment. Greg was encouraged to help educate people on what CAPRA and NACPRO do and how counties qualify for accreditation through CAPRA. Tim indicated that Mark Thornton had moved to Tampa, but he was not sure if that would create a vacancy

XIII AWARDS: Discussion occurred regarding the annual awards. Members were urged to provide lists of vendors and corporate members for solicitation letters for awards sponsorships. Steve will provide Ron with new letterhead.

XIV JULY MEETING: Mike Pasteris reported that the July ballot is anticipated to be Mike Pasteris for President, John Von de Linde for President elect, Pat Marchese for first VP Steve will appoint the second VP and Paul Mueller for Treasurer.

Paul Mueller reminded the Board that we are obligated to a third meeting and suggested a meeting of the Executive Board with a limited agenda. Members could attend or conference call.

Bill Beckner had forms for submittal of programs for NRPA in Seattle . The deadline is December 6th. Bill offered to e-mail the new NRPA program structure to the Board.

XV INTERNET TECHNOLOGY: John deBessonnet reported that the internet job listings were working well. He had about \$1,500 in invoices thus far. John would like to start a NACPRO history page. Bill Scalzo agreed to ask Graham Skea to help. It was suggested that the internet also highlight the annual awards. A discussion took place regarding the newsletter and whether or not it should only go out to members or be on the net and balance the costs with ad sells.

XVI ENDOWMENT FUND: John deBessonnet submitted a memo on Endowment Guidelines (ATTACHMENT) Discussion ensued as to whether the Endowment should be created through the by-laws, or should it be a stand alone 501c3. Bob Nickovich volunteered to consult with his local community foundation on this issue. It was determined that unless Bob's research comes up with something different, the Endowment would not be a part of the by-laws.

XVII NACROP/NRPA: Steve Dice appointed Tom O'Rourke as liaison to NRPA.

XVIII OTHER BUSINESS: none

XIX OPEN FORUM

XX: NEXT MEETING: Chicago Illinois

Chairman Steve Dice adjourned the meeting at 3:00pm.

Respectfully submitted: Pat Marchese, Third VP-Secretary