

National Association of County Park and Recreation Officials
Board of Directors Meeting
Wednesday, November 2, 2011
Atlanta, Georgia

MINUTES

Meeting called to order by President R.J. Cardin at 6:35 pm.

Secretary was absent so Andy Kimmel served as acting Secretary.

Board members attending were:

(X) **Jodie Adams**, Director, Springfield-Greene County Parks Board, MO
Scott Bangle, General Manager, Riverside County Regional Park & Open Space District, CA
Gary Barth, Director, North Clackamas Parks and Recreation District, OR
Sue Black, Director, Milwaukee County Dept. of Parks, Recreation and Culture, WI
(X) **Randy Burkhardt**, Director, Douglas County Parks and Trails, CO
(X) **R.J. Cardin**, Director, Maricopa County, AZ
(X) **Margie Dahlof (Walz)**, Associate Superintendent, Three Rivers Park District, MN
(X) **Mark Denny**, Director, OC Parks, CA
(X) **Steve Dice**, Erie Metroparks, OH
(X) **Russ Guiney**, Director, Los Angeles County Dept. of Parks and Recreation, CA
(X) **Andy Kimmel**, Deputy Executive Director, Lake County Forest Preserve District, IL
(X) **John Knight**, Director, Shawnee County Parks/Recreation, KS
Greg Mack, Director, Ramsey County Parks and Recreation, MN
(X) **Stephen W. Madewell**, Director, Lake MetroParks, OH
(X) **Michael Meadors**, Director of Parks and Recreation, Johnson County Park & Rec. District, KS
(X) **Bill Mitchell**, Director, Bucks County Parks/Rec, PA
(X) **Robert Nickovich**, CEO, Lake County Parks/Recreation, IN
Barbara Nugent, Park Services Division Director, Fairfax County Park Authority, VA
Jerry Pagac, Executive Director, Champaign County Forest Preserve District, IL
(X) **Maureen Snelgrove**, Interim Director, San Bernardino County Parks, CA
B. Christopher Stice, Deputy Director, Hamilton County Parks and Recreation Department, IN
Mark Thornton, Director, Hillsborough County Parks/Rec. FL
John Von de Linde, Director, Anoka County Parks/Recreation, MN
(X) **Mika Yamamoto**, Unincorporated Areas Liaison, LA County Dept. of Parks & Rec., CA

Guest attending were:

Elizabeth Kessler, Executive Director, McHenry County Conservation District, IL
Kevin Ivers, President, McHenry County Conservation District, IL
Bill Beckner, Research Manager, NRPA
Bill Scalzo
Paul Romero
Tara L. Fitzpatrick-Navarro, Chief of Membership & Professional Development

Margie Dahlof (Walz) requested amendment to agenda to add notice of 2012 Special Park Districts Forum, to be hosted by Three Rivers Park District in Minnesota.

Minutes of July 17, 2011 corrected to reflect that Mika Yamamoto is from LA County, not Lake County. Also that Maureen Snelgrove from San Bernardino County should be listed as *Maureen A. Snelgrove, Deputy Director*. Motion by Denny, seconded by Dice, to approve minutes as corrected. Passed unanimously.

Financial report and proposed budget presented by Gooch. Discussion ensued regarding projected budget shortfall and means for bringing budget back into balance in future, including enhanced revenues, and increasing number of regular and corporate members. Request made to have corporate membership benefits speaking points prepared to use as a sales pitch, and for corporate membership solicitations to be coordinated with awards and banquet corporate sponsorship solicitations. Burkhardt moved, Mitchell seconded to approve budget as proposed. Passed unanimously.

President's Report by Cardin deferred until later in agenda for discussion about strategic plan and related issues.

NACo report by Kimmel that resolution passed through NACo in July in support of continued federal tax incentives for conservation easements. Kimmel to work with Denny this coming year on transition of NACo liaison role.

NRPA liaison report by Adams that 20 counties are presenting sessions at this NRPA conference. Rich Dolesh of NRPA is staffing Conservation Leadership Group. Denny recommended to Dolesh that NRPA should involve counties and special districts in conservation discussions. Three Rivers reported that they are a member of the NRPA Conservation Task Force, and that NRPA is also starting a conservation network within the NRPA structure.

Bylaws Committee had no report.

Legislative Committee had no report.

Awards Committee Chair Burkhardt asked for volunteers to serve as committee members.

Membership Committee Chair Knight is looking for volunteers too and waiting on membership survey results to use in strategizing about membership.

Professional Education Chair Beckner solicited ideas for session for Pittsburgh next July. Possibility of History of NACPRO session discussed. Also discussed potential education session proposal to NACo. Kimmel to ask NACo about theme for their 2012 conference. Approaching county planners or other NACo affiliate for joint session proposal was discussed. Possible topics could include transportation enhancement projects, partnerships with nonprofits, other. Group to send ideas to Beckner who will coordinate with Kimmel on the NACo session.

Internet Committee Chair Dahlof (Walz) reported that job notices had slowed this year. She requested that group send her recruiter contacts so that she can approach them about advertising on website. Web usage summary was routed for review.

Audit Committee report included discussion of cost and need for full audit versus a financial review. Recommended that audit committee do financial review, possibly with help of one of a member CFO.

Nominating Committee Chair Madewell requested volunteers and Kimmel and Yamamoto agreed to serve.

For Administrative Report, Gooch referred to the written report provided in packet. Gooch is retiring from NACPRO, but willing to help through end of December. Group discussed options for contacting retired former NACPRO members to identify future Executive Director. Notice will be sent out to such contacts. Gooch to provide copy of existing job description to Cardin, Dahlof (Walz) and Madewell, who will coordinate search for discussion at upcoming monthly conference call. Nickovich moved, Meadors seconded to have Gooch retained on monthly basis during search for new ED.

July 2012 Annual meeting schedule was discussed. Preliminary plan is to have tour on Saturday, Awards Banquet on Sunday evening and Educational Sessions on Monday morning. For NRPA Conference in October 2012, Denny reported that NACPRO Best of Show OSI will be offered on October 15, 2012.

Cardin reported that a new affiliate agreement with NRPA needs to be signed. Adams moved, Denny seconded authorizing Cardin to sign the agreement.

Group discussed possibility of changing name to better reflect service to special districts as well as county agencies. Motion by Madewell, second by Kimmel to develop tagline to mention service to special districts instead of formally changing NACPRO name. Group approved having Madewell draft tagline language for review at next meeting.

Gooch reviewed history and original purpose for Endowment Fund. Consensus of the group was to keep Endowment Fund as is, and to potentially look at uses for the fund as a part of the strategic planning process.

Dice distributed brochure and reviewed history and purpose of NARRP. Stated that group is growing, but still lacks participation from county and regional park agencies. NARRP is inviting NACPRO members to attend April 2012 NARRP conference at member rate. Snelgrove volunteered to serve as NARRP liaison from NACPRO, and Cardin confirmed appointment.

Cardin reported that 77 responses were received to the membership survey, including 24% from non-members. Cardin is still having survey results analyzed and will distribute a summary of results soon. **Survey results should then be used during a future strategic planning conference call.**

Cardin adjourned meeting at 8:35 p.m.