

NATIONAL ASSOCIATION OF COUNTY PARK AND RECREATION OFFICIALS

MINUTES OF BOARD AND ANNUAL MEETING AUGUST 7, 2006

CHICAGO ILLINOIS

I CALL TO ORDER: Steve Dice, Chairman, called the NACPRO Board meeting to order at 1:05pm.

II ROLE CALL: Those present were John Buck, Ron Benson, Greg Mack, Pat Marchese, Paul Mueller, Robert Nickovich, Mike Pasteris, Margie Waltz, John deBessonnet, Steve Dice, Lisa Killough, Roger Sabine, Mark Thornton, John Von de Linde, Executive Director, Dan Gooch and Consultant, Bill Beckner.

III REQUEST FOR AMENDMENTS TO THE AGENDA: None

IV: INTRODUCTION OF BOARD MEMBERS AND GUESTS. Lisa Killough introduced Mike Flogner, a volunteer with her agency who was selected for an annual NACPRO award. Also present were Dan Stencil Executive Officer of Oakland County Parks in Waterford, MI. and Russ Guiney, Director of the Los Angeles County Parks and Recreation Department attended. All guests stayed for the Annual Meeting.

V: APPROVAL OF MINUTES OF OCTOBER 25, 2005, SAN ANTONIO, TEXAS : Mike Pasteris moved and Ron Benson seconded a motion to approve the minutes. Motion was approved.

VI: TREASURERS REPORT: Executive Director Dan Gooch presented the Treasurer's Report. Dan indicted that the Sacramento accounts had all been closed out.

Discussion ensued on interest bearing accounts and the intent to continue to invoice members and corporate members as this helped to increase this year's membership response. Renewals will go out each year.

It was clarified that our fiscal year was changed to a calendar year. After discussion on how to show the cash balance and the annual financial reports based on the fiscal year change, it was determined that Dan will prepare a new annual report for 6 months (July 2005 to December, 2005) and a 12 month report for all of 2006. These will be sent out in time for review at the Seattle meeting in October. In addition, the Board will adopt the 2007 budget in Seattle. No vote was taken, but it was suggested that the minutes reflect no objection to continuing this business in Seattle.

VII: ADMINISTRATIVE REPORT: Executive Director, Dan Gooch gave the Administrative Report. (ATTACHMENT) Discussion followed. Ron Benson praised the quality of the newsletter and asked the Board for ideas for ads to offset the cost of future issues. Dan encouraged all to contribute articles for the newsletter. Dan was thanked by Steve for his huge help. A discussion on making sure that everyone gets all of

our materials and how to distribute our information ensued. John V. will look at the possibility of using his account. Dan was asked to check with the merchant services account. Lisa suggested we consider BLOGS to send an e-mail "blast" telling members and prospective members to go to the website for further information and membership forms.

Following a discussion on the cost of accepting American Express for membership payment, Ron Benson suggested that we drop American Express from our list of acceptable cards. Bob N. called for the question. This suggestion was approved.

VIII: NACO/NACPRO REPORT: Mike Pasteris reported on NACO membership which has added 128 new counties. They have attributed the membership jump to the services they are able to provide including the ability of NACO to offer counties, discount prescription drug programs. NACo's purchasing discount programs provide 40 to 60% discounts on over 10,000 items.

Upcoming NACO annual conference dates at which NACPRO will also meet, are July 13 to 17, 2007 in Richmond, Va. July, 2008 in Kansas City and July 2009 in Nashville.

Mike reported on testimony and/or input he has provided on legislative bills such as the recent controversial bill on endangered species. A task force has been formed to work on this. The Environmental Energy Lands Use bill is also of import to our industry.

IX : NACo REPRESENTATIVE REPLACEMENT: Mike announced that he would be retiring July 31, 2007. He recommends that his position as representative to NACO should be filled by January, 2007 so that he can work with the new representative before retirement.

Discussion ensued regarding this. Suggestions included retaining Mike to continue in this position, or assignment of this position to the Executive Director (or maybe both). It was suggested that perhaps another Board member could do this gratis. Paul Mueller indicated that he might consider taking this over and will check with his agency. Bob N. suggested a role for all three. This item will be continued in Seattle.

JOYCE O'KEEFE, DEPUTY DIRECTOR OF CORELANDS: Ms. O'Keefe joined the Board to tell us about Open Lands (CorLands), a non-profit regional organization dedicated to conservation, environmental education, policy development and advocacy. Ms. O'Keefe also briefed the Board on a nature preserve project the agency had recently started.

X: BY LAWS COMMITTEE REPORT: Lisa Killough reported on the by-laws changes that had been distributed to the Board. (ATTACHMENT). Mike P. moved and John V. seconded a motion to approve the recommended changes. Motion approved.

XI MEMBERSHIP: Ron Benson reported on membership efforts. (A LIST OF CURRENT MEMBERS WAS HANDED OUT) Ron reminded the Board that additional

administrative staff members as well as top management are encouraged to become members. Dan will update our letterhead so that we can invoice for renewals at the end of the fiscal year. Discussion ensued on mailing lists and corporate mail lists. Dan asked that Board members provide him with a contact for all of the counties in our state which can be added to the website. He has also asked for a contact for state associations for Parks and Recreation and for the names of vendors used by association members to contact for membership.

Ron reported that David Noble, from Ohio has resigned and has asked the Nominating Committee to consider Stephen W. Madewell, Deputy Director of Lake Metroparks in Concord, Ohio to fill his vacancy.

XII: NOMINATING: John deBessonnet presented the 2006 nominating report. (ATTACHMENT) Bob N. agreed to service as interim Treasurer.

XIII: AWARDS: Mike P. presented the Nominating Committee report and suggested changes. Pat Marchese, as (First Vice Present) will finalize and present the Awards program to the Board for action at the NACPRO Board meeting, October, 2006 in Seattle. Board members are asked to provide input and suggestions to Marchese for this purpose.

XIV INTERNET TECHNOLOGY: John deBessonnet presented the Internet Technology. (ATTACHMENT)

XV: ENDOWMENT FUND: John deBessonnet presented the Committee Report on the NACPRO Endowment Fund. (ATTACHMENT) John discussed the background of this effort and indicated that the Committee would like to see this continued as a separate item in reports. It was suggested that we design a development brochure for the Endowment.

It was also suggested that NACPRO submit an annual report to members once a year. Perhaps one of the quarterly issues of our Newsletter could serve this purpose and could include membership inserts. It was suggested that we discuss this further in Seattle.

XVI: NRPA REPORT: It was noted that the next NACPRO board meeting will be in conjunction with the NRPA annual conference in Seattle, Washington. Board members were asked to hold October 13 and 14 (Friday and Saturday) for NACPRO meetings and tour. It is intended for the Board to meet on Friday and tour on Saturday. NRPA, 2007 is scheduled for Indianapolis.

XVII: NRPA CERTIFICATION REPORT: Greg Mack reported on this topic. Discussion focused on continuing to provide NACPRO educational sessions like the sessions that took place in Phoenix. There was considerable support to do this. Bill B. reported that he helped us to submit sessions for NRPA in Seattle and that a number of NACPRO members were selected to make presentations at this national NRPA

conference. It was stated that it is important to also submit educational sessions for the 2007 NACO conference in Richmond.

XVIII: OTHER BUSINESS: None

XIX: OPEN FORUM: It was noted that the NACPRO schedule for the NACO, 2007 conference in Richmond will be Saturday, July 14: Board meeting and Annual meeting, Sunday, July 15: Tour and Monday 16: Award Banquet and potential Educational Sessions.

At 3:54 pm Steve Dice moved and John deBessonet. seconded, a motion to adjourn. Motion approved.

Administrative Activities Report

R. Dan Gooch

10/11/05 to 8/7/06

The following is a synopsis of my activities on behalf of NACPRO for a period following the previous NACPRO Board meeting in San Antonio to date.

They appear according to duties outlined in the MOU for the position.

A. *Manage, in cooperation with the Treasurer, all Association funds, including but not limited to checking accounts, savings accounts and certificates of deposit.*

Deposited checks and cleared Credit Charges (memberships, ads, tour, banquet)

Entries, General Ledger

Maintained expense record

Worked with Gene Andal to close all California Accounts

Set up new Costco Account for credit card clearing

Set up accounts structure according to Board Direction

Created Balance Sheet and Cash flow Report for 05-06

Created Year to Date Financial Report

Reviewed need to file IRS Form 990 Annual Returns for Organizations Exempt from Income tax (Not required until annual income reaches \$25,000)

Created, addressed and mailed requested invoices, purchase orders, w-9's

Reported on Financial condition to Treasurer

B. *Prepare a proposed annual budget for consideration by the Board of Directors. Upon budget approval, prepare the final budget, regularly monitor and review expenditures for compliance.*

Developed proposed 06-07 budget

C. *Handle daily communication, correspondence and central office tasks for NACPRO and the Board of Directors.*

Addressed and mailed requested invoices, Purchase orders and w-9's

Responded to a plethora of NACPRO e-mails

Devised organization software

Purchased supplies

D. *Assist and support committee chairs and committee members in the performance of office and administrative functions of the committees.*

Served on the Awards Committee to Review Nominees

Sought and confirmed 3 Award Sponsorships totaling \$900

Assisted with Chicago Educational tour (Booked Bus, ordered lunches, received and tracked reservations, sent confirmations and receipts.)

Made arrangements for Banquet; Tracked Reservations and Confirmations

Mailed membership renewal invoices to all lapsed General and Corporate Members
Devised a membership certificate and sent out to paying members (about ½ to date.)

E. Coordinate all functions and requests for services and information of NACPRO with the President.

Numerous correspondences with president and President-Elect.

F. Maintain NACPRO records related to finances, reports, membership and Board Minutes.

Organized archived minutes and agendas, purchased software and disks to place all archives on disk, purchased portable file drawers and organized files for easy (if unanticipated) transfer

G. Maintain and update current membership lists, distribute timely renewal notices and respond to membership related inquiries.

Updated membership list
Wrote letter to lapsed members, sent by e-mail to all with e-addresses
Wrote letter thanking renewing members
Prepared membership report for membership co-chairs and Board

H. Prepare regular as well as requested reports for Board meetings and the Board of Directors including but not limited to quarterly financial reports, membership reports and Executive Director activity reports.

Prepared Administrative Activities Report for Board
Prepared Financial Position Report for Board
Prepared Membership Report for Board

I. Perform other appropriate duties, services and tasks as assigned by the President of NACPRO.

Attended NACPRO Board meetings in San Antonio
Attended NACo Legislative meeting in Washington

J. Research, Edit and Distribute NACPRO Quarterly Newsletter

Prepared 16 page news rich Winter 05-06 newsletter
Prepared 16 page news rich Spring 06 newsletter.
June 30, 2006

Attachment

By Laws report

Fellow NACPRO Board Members:

Attached you will find a draft proposal for an amendment to the *NACPRO Constitution and By-laws, as Amended on July 14, 2005*. This draft amendment is in response to the NACPRO Board discussion at the San Antonio NRPA conference on October 21, 2005. The Board suggested that changes be made to the by-laws in order to:

- Rename the Executive Secretary to Executive Director;
- Reassign the Treasurer's responsibilities required for day-to-day fiscal administration to the Executive Director (Note: the Executive Director's fiscal duties will be spelled out in his contract - not in the by-laws);
- Rename the Board Officers to President Elect (instead of First VP), First Vice President (instead of Second VP) and Second Vice President (instead of Secretary);
- Identify the roles and responsibilities of each Officer; and,
- Identify the Officer succession roles in the event the President or Executive Director is unable to act.

In addition, I received comments from a Board member who suggested that the word "trails" be added to describe the Association's business, and a reference be included for the Association meeting that coincides with the NRPA meeting.

Accordingly, this draft amendment is offered for your consideration at the Annual Meeting. The recommended changes are straightforward and deletions are shown in ~~strikeouts~~ and additions are shown in *highlighted italics*. I have also made some minor formatting revisions to ensure consistency in language, syntax and notation.

These changes were previously submitted to the NACPRO Board of Directors on March 15, 2006 with input received as noted above. The amendment will require Board approval on August 7, 2006.

I look forward to seeing you all in Chicago!

Respectfully submitted,

Lisa Killough, Chair, NACPRO By-laws Committee

Attachment: July 14, 2005 NACPRO Constitution & By -laws w/proposed amendment

**CONSTITUTION AND BY-LAWS
of the
NATIONAL ASSOCIATION OF COUNTY PARK AND RECREATION
OFFICIALS
AS AMENDED ~~JULY 14, 2005~~ **AUGUST 7, 2006****



ARTICLE I

NAME AND PURPOSE OF THE ASSOCIATION

SECTION 1. NAME

This Association shall be known as "National Association of County Park and Recreation Officials," an affiliate of the National Association of Counties and of the National Recreation and Park Association.

SECTION 2. PURPOSES

The purpose of this Association shall be:

(a) To advance the official policies of the National Association of Counties, a Delaware Corporation which has been determined to be tax exempt by the United States Department of the Treasury Internal Revenue Service, by supporting or opposing, as conditions dictate, the policies of other governmental units which are significant to County government. This activity will most often be carried out by providing accurate, balanced factual educational materials and testimony based on professional experience of association members.

(b) To develop educational materials and present education programs to stimulate interest in securing, planning, developing, improving, maintaining and preserving County park, open space, **trails** and recreation resources and to obtain more effective use of public and privately owned lands and water areas.

(c) To cooperate with all park and recreation professional bodies and organizations with similar related objectives; to encourage cooperation and coordination between agencies and organizations concerned with the provisions of park, open space, **trails** and recreation services.

(d) To provide a forum through which its membership may, from time to time, meet and exchange ideas and experiences of importance to County park, open space, **trails** and recreation officials.

ARTICLE II

MEMBERSHIP

SECTION 1. ACTIVE MEMBERSHIP

Any official, elected or appointed, associated with County government, whose County is a member of NACo and who by virtue of their position has parks and/or recreation advisory, administrative or policy-making authority, shall be admitted to active membership upon completion of a written application to the Board of Directors and payment of dues. Any official meeting this requirement, whose County is not a member of the National Association of Counties may become an active member upon completion of a written application to the Board of Directors and payment of the same dues as that of an individual County membership in the National Association of Counties. The privilege of voting and holding an elective office in the Association is limited to active members.

SECTION 2. HONORARY MEMBERSHIP

Any individual who, in the opinion of the Association has rendered distinguished service to the cause of better government and service through parks, open space, **trails** and recreation shall be eligible for Honorary Membership. Nomination and selection to Honorary Membership may be made at any meeting of the active members of the Association. Honorary Members shall be entitled to all privileges of the Association, except that they shall not be eligible to hold office in the Association, and they shall not be accorded the privilege of voting and are not required to pay dues.

SECTION 3. AUXILIARY MEMBERSHIP

Any individual, not an active or honorary member, who desires to join NACPRO, is eligible for Auxiliary Membership. Said members are non-voting and cannot hold office.

SECTION 4. CORPORATE MEMBERSHIP

Any corporation or business providing recreational goods, materials or services to NACPRO members shall be eligible to become a Corporate Member of the Association. Corporate Members shall not be eligible to hold office in the Association and they shall not be accorded the privilege of voting. Benefits extended to Corporate Members shall be established by the Board of Directors.

ARTICLE III

OFFICERS, ELECTIONS, NACo

SECTION 1. OFFICERS

The Officers of the Association shall be a President, ~~First Vice President~~ **President-Elect**, ~~Second~~ **First** Vice President, ~~Third~~ **Second** Vice President-Secretary, Treasurer and the Immediate Past President, for a total of six (6) Officers.

SECTION 2. ELECTIONS, TERMS OF OFFICE

The President, ~~First Vice President~~ **President-Elect**, ~~Second~~ **First** Vice President, ~~Third~~ **Second** Vice President-Secretary and Treasurer shall be elected at the Annual Meeting of the Association by the votes of a majority of the active members present. The President, ~~First Vice President~~ **President-Elect**, ~~Second~~ **First** Vice President, ~~Third~~ **Second** Vice President-Secretary and Immediate Past President shall hold a term of office for a period of one (1) year. **The Treasurer shall hold a term of office for a period of three (3) years.** All Officers shall hold their respective terms of office until the next succeeding Annual Meeting or until their successors are duly elected. ~~The Treasurer shall hold a term of office for a period of three (3) years.~~ Should any officer resign, retire, or otherwise become unable to fulfill the term of office, the President shall appoint a member of the Board of Directors to fulfill the functions of that office until the next election of officers.

SECTION 3. DIRECTORS

There shall be a maximum of twenty-four (24) Directors who shall be elected by a majority vote of the active membership present at the Annual Meeting. All terms shall be for a period of two (2) years. The Board shall be divided into two (2) classes of equal size so that terms of office of one-half (1/2) the Board expire in one (1) year and the remaining one-half (1/2) of the Board member terms expire in the next succeeding year. Each member will be permitted one unauthorized absence and up to two authorized absences within his/her two-year term. Any second unauthorized absence or any third absence will result in termination of the Board member's

current Directorship. Should a vacancy occur, the President shall appoint a person to fill the remainder of the term.

SECTION 4.5. ALTERNATE BOARD MEMBER

Each Board Member shall be allowed to have an Alternate Board Member for any NACPRO Board meeting. The Alternate Board Member must be employed by the same agency as the regular Board Member. The alternate Board Member shall have voting rights except when the regular Board Member is in attendance.

SECTION 4.5. NOMINATIONS

A slate of candidates for nomination for the election of Officers and Directors of the Association shall be made by the Nominating Committee at least thirty (30) days prior to the Annual Meeting. The Immediate Past President shall serve as the Chair for this Committee. Nominations for the position of any Officer or Director may be made from the floor at the Annual Meeting. Nominations must be approved by two-thirds of the active members present at the Annual Meeting.

SECTION 5.6. NACo

(a) The NACo Staff Liaison shall be appointed by the National Association of Counties and serve on the NACPRO Board as a non-voting member.

(b) The NACPRO Representative shall be appointed by the NACPRO President at the Annual Meeting to serve on the NACo Board.

SECTION 6.7. BOARD OF DIRECTORS

The Board of Directors shall consist of the President, ~~First Vice President~~ **President-Elect**, ~~Second~~ **First** Vice President, ~~Third~~ **Second** Vice President-Secretary, Treasurer, Immediate Past President and up to eighteen (18) Directors, exclusive of the six (6) aforementioned Officers for a total of twenty-four (24) Board Members and the Executive Secretary **Director**.

SECTION 7.8. DUTIES OF OFFICERS

(a) **President:**

It shall be the duty of the President to give notice and preside at all meetings of the Association and of the Board of Directors of the Association. The President shall appoint all Committees unless otherwise provided, prepare meeting agendas and shall perform such other duties usually performed by the President of an organization. The President shall be an ex-officio member of all Committees of the Association.

(b) Vice Presidents:

~~It shall be the duty of the First Vice President, (or the) Second Vice President or the Third Vice President-Secretary, in that order, to exercise the functions and perform the duties of the President in the event of the President's absence or inability to act. The Vice Presidents shall Chair or coordinate Committees as assigned by the President.~~

(b) President-Elect:

It shall be the duty of the President-Elect to assist with duties required of the President, as assigned by the President.

(c) First Vice President:

It shall be the duty of the First Vice President to serve as Chair of the Awards Committee and to perform such duties as assigned by the President.

(e-d) ~~Third~~ Second Vice President-Secretary:

It shall be the duty of the ~~Third~~ Second Vice President-Secretary to keep a record of all proceedings, to attest documents, and to perform such other duties as are usual for such an official or as may be assigned by the President of the Association.

(d e) Immediate Past President:

It shall be the duty of the Immediate Past President to serve as Chair of the Nominating Committee and to carry out perform such duties as assigned by the President of the Association.

(e f) Treasurer:

~~The Treasurer shall have custody of all funds and securities of the Association and shall keep full and accurate accounts of receipts and disbursements. Deposits shall be made in the name of the Association in such banks or depositories as the Board of Directors may, from time to time, designate. It shall be the duty of t~~The Treasurer to serve as Chair of the Finance Committee and to perform such duties as assigned by the President. ~~and to shall make a report at the Annual Meeting or when called upon by the President. Funds may be drawn only upon the signatures of the Treasurer, Executive Secretary and/or the President. The funds, books, and vouchers in the~~

~~hands of the Treasurer shall at all times be subject to verification and inspection by the Board of Directors and other Officers as duly authorized.~~

(g) Officer Succession Duties:

It shall be the duty of the President-Elect, or the First Vice President, or the Second Vice President-Secretary, in that order, to exercise the functions and perform the duties of the President in the event of the President's absence or inability to act. The aforementioned Officers shall chair or coordinate Committees as assigned by the President. It shall be the duty of the Treasurer to exercise the financial duties of the Executive Director, as assigned by the President, in the event of the Executive Director's absence or inability to act.

(f) Board of Directors:

It shall be the duty of the Board of Directors to exercise general control and supervision over the affairs and expenditures of the Association, and shall, except as otherwise provided in this Constitution, be empowered to decide upon all questions which may arise during the interval between meetings of the general membership of the Association. The Board of Directors shall be responsible for developing Rules and By-Laws for this organization, subject to approval of two-thirds of the active members, and for recommending revisions in such Rules and By-Laws as may be desirable, from time to time. The Board of Directors shall meet at the Annual Conference of the National Association of Counties, the National Recreation and Park Association National Congress, and at the NACo Legislative meeting and at such times and places as may be designated by the President.

SECTION 8-9. EXECUTIVE SECRETARY/DIRECTOR

The Association may retain a professional Executive Secretary **Director** to perform duties **as specified** within a contract between parties. The Executive Secretary **Director** will receive compensation and is a non-voting, ex-officio member of the Board of Directors.

SECTION 9-10. COMMITTEES

The Standing Committees of this Association shall be appointed by the President and shall be the Committees on Legislation, Finance, By-Laws, Awards, Membership, Nominating and Professional Education.

(a) Legislation Committee:

This Committee shall consist of not less than three (3) active members. This Committee shall study such issues that may directly or indirectly affect County government or County officers, and such other matters as are referred to it for

study and report by the National Association of Counties. Activities of the Committee will be related to gathering and reporting about **proposed** legislation ~~which is being discussed or proposed by others~~ and presenting related data. No activity of the Committee will be directed toward influencing legislation. It shall perform such other duties as requested by the Board of Directors.

(b) Finance Committee:

This Committee shall consist of the Treasurer **as Chair** and not less than two (2) additional active members. The Committee shall prepare an annual budget and issue an annual report of audit of the financial accounts of the Association.

(c) By-Laws Committee:

This Committee shall consist of not less than two (2) active members and shall consider, propose and prepare such amendments to the By-Laws as shall be deemed necessary.

(d) Awards Committee:

This Committee shall consist of **the First Vice President as Chair and** not less than ~~three (3)~~ **two (2)** active members and shall prepare suitable criteria, solicit and review nominations and recommend the granting of various awards, as approved by the Board of Directors, for the recognition of individuals and organizations that have made a significant contribution to the County park, open space and recreation movement and/or the Association. Actual awards will consist of plaques and trophies of nominal value. Their presentation will provide opportunities to promote educational examples of excellence in government and civic affairs.

(e) Membership Committee:

This Committee shall consist of not less than three (3) active members and shall review the qualifications of those who have applied for membership and shall make a written report of recommendations for membership acceptance or denial to the Officers and Board of Directors.

(f) Nominating Committee:

At least ninety (90) days before the Annual Meeting, the President shall appoint two (2) active members in addition to the Immediate Past President as Chair. This Committee shall nominate a slate of candidates for Officers and members of the Board of Directors. The Committee Chair shall notify the Secretary **Executive Director** and President, in writing, at least thirty (30) days before the date of the Annual Meeting, of the names of the candidates.

(g) Professional Education Committee:

This Committee shall consist of not less than three (3) active members and shall review, develop and implement various educational opportunities, programs and services to facilitate the exchange of information and knowledge for the betterment of the County parks, open space and recreation movement and the Association.

SECTION 10 II. OTHER COMMITTEES:

The President shall appoint such other Committees as may be deemed necessary for the proper transaction of the business of the Association.

ARTICLE IV

MEETINGS

SECTION 1.

The Annual Meeting of the Association shall be held at the time of the Annual Conference of the National Association of Counties. *A meeting of the Association shall also be held at the time of the Annual Congress of the National Recreation and Parks Association.* Special meetings of the Association may be held at such times and places, as may be determined by the President.

SECTION 2.

Procedures followed at annual or special meetings shall be in accordance with Robert's Rules of Order when not inconsistent with the Constitution and By-Laws of this Association.

SECTION 3. QUORUMS

- (a) Nine (9) members of the Board of Directors shall constitute a quorum thereof.
- (b) A majority of any committee shall constitute a quorum thereof, and any questions may be decided by a majority of those in attendance.
- (c) Subject to approval of the President, A Board Member may assign a proxy vote to another Board Member. An approved and accepted proxy will serve as a Board Member being present for the purposes of determining a quorum. The Board Member holding the proxy shall be allowed to vote for the absent Board Member. A Board Member may only hold one proxy for voting purposes.

ARTICLE V

FINANCE

SECTION 1. FISCAL YEAR

The fiscal year of the Association shall end on December 31 of each year.

SECTION 2. ANNUAL DUES

The annual dues for a member shall be established by the Board of Directors on or before December 31 of the preceding fiscal year. Dues shall be payable by September 30 of each year.

SECTION 3. CORPORATE DUES

The annual corporate membership dues shall be established by the Board of Directors on or before December 31 of the preceding fiscal year. Corporate dues shall be payable by September 30 of each year.

ARTICLE VI

AMENDMENTS

SECTION 1.

This Constitution may be amended at any Annual Meeting by a two-thirds vote of the active members present, provided that such amendments shall first have been submitted in writing to the Board of Directors not less than thirty (30) days prior to the Annual Meeting.

The thirty (30) day notice requirement may be waived by two-thirds affirmative vote of the Board of Directors' recommendation thereon, shall be submitted to the membership not less than twenty-four (24) hours prior to any vote being taken thereon.



NATIONAL ASSOCIATION OF COUNTY PARK AND RECREATION OFFICIALS
MINUTES OF ANNUAL MEETING AUGUST 7, 2006
CHICAGO, IL.

1. CALL TO ORDER: Chairman Steve Dice called the meeting to order at 3:55 pm.

2. **ROLE CALL:** The Chairman dispensed with the role call.
3. **INTRODUCTION OF GUESTS:** Russ Guiney, Director of Los Angeles Parks and Recreation, Dan Stencil, Executive Officer of Oakland County Parks, MI and Mike Flogner, NACPRO Volunteer Award recipient, were in attendance.

4. **ADDITIONS TO THE AGENDA:** None

5. **CONSIDER SLATE OF CANDIDATES BOARD OF DIRECTORS AND VOTE:** (ATTACHMENT) John deBessonnet moved and Greg seconded a motion to approve the slate as presented. Motion approved.

6. **CONSIDER SLATE OF CANDIDATES FOR OFFICERS AND VOTE:** (ATTACHMENT) John deBessonnet moved and Greg seconded a motion to approve the slate as presented. Motion approved.

Steve called for action to fill the vacant Board position (Dave Noble). Mike P. moved and Ron B. called for the question to appoint Steve Madewell to fill this vacancy. Approved.

7. **BY LAWS DISCUSSION:** Mike P. moved and Greg seconded a motion to approve the by- law changes as approved at the Board meeting. Motion approved.

8. **ROUNDTABLE DISCUSSION: WHAT NEEDS TO BE THE FOCUS OF OUR LOBBY EFFORTS:** The focus for lobbying efforts for NRPA and NACO were discussed to provide direction for Mike P. in representing us to those organizations. Imminent domain and support of trails were mentioned. Board and members are asked to provide their ideas to Mike P. for him to use in a position paper for the Fall consisting of 3 to 4 major issues.

It was asked whether anyone wants to volunteer to serve on a legislative committee. Mark Thornton volunteered.

9. **OTHER DISCUSSION:** John V. discussed a best practices Summit and workshops which took place in Minnesota. He provided handouts from the Summit.

10. **ADJOURNMENT:** At 4:15pm Ron Benson moved and Margie Waltz seconded, a motion to adjourn the meeting. Motion approved.

