

**NATIONAL ASSOCIATION OF COUNTY PARK & RECREATION OFFICIALS**

**OFFICIAL MINUTES**

**BOARD OF DIRECTORS MEETING**

**FRIDAY, JULY 14, 2000**

**RENAISSANCE ROOM, CLARION HOTEL**

**CHARLOTTE, NC**

**I. CALL TO ORDER**

President Jon Brady called the meeting to order at 2:00 PM.

**II. INTRODUCTION OF GUESTS**

Brian Cox, Mecklenburg County Parks, NC

Don Hoch, Bibb County GA

Annette Wise, Buncombe County, NC

Lou Witt, NACo Liaison

**III. ADDITIONS TO AGENDA**

None

**IV. ROLL CALL**

Members Present

Andal, Gene, Executive Secretary Sacramento County, CA

Amii, Michael Honolulu County, HI

Beckner, Bill (Honorary Member) Washington D.C.

Brady, Jon Hamilton County, OH

deBessonnet, John Harris County, TX

Frandsen, Paul Riverside County, CA

Gooch, Dan DuPage County, IL

Haller, Gary Johnson County, KS

Mitchell, Bill Bucks County, PA

Nickovich, Bob Lake County, IN

Palmer, Bill East Baton Rouge Parish, LA

Richard, Ralph Oakland County, MI

Romero, Paul Santa Clara County, CA

Scalzo, Bill Maricopa County, AZ

Schreiner, Tim, Grand Traverse County, MI

Trowbridge, Glenn Clark County NV

Welsh, Cindy Loudoun County, VA

Members Absent

Benson, Ron Douglas County, CO

Burns, Mary San Mateo County, CA

Carter, Mickey Clark County, NV

Messerli, Steve Lake County, IL

Pasteris, Michael Will County, IL

Skea, Graham Orange County, NY

Weber, John Baltimore County, MD

There being a quorum present, the business of the Association proceeded as follows:

V. APPROVAL OF MINUTES

Upon motion of Gary Haller, seconded by Paul Frandsen, the Board unanimously approved the Minutes of the March 3, 2000 meeting in Washington D.C.

VI. EXECUTIVE SECRETARY'S REPORT

Mr. Andal distributed the 3rd Quarter Financial Report for the period ending March 31, 2000 and the 4th Quarter report ending June 30, 2000. The final report listed a total net worth for the association of \$35,185.83

## VII. NACPRO/NACo BOARD MEMBER REPORT

Chair Dan Gooch reported that the next NACo Board meeting would be held in December of his year in Sun Valley ID. Mr. Gooch then reported on the highlights from the spring NACo Board Meeting:

1. NACo is now considered to be among the top 100 lobbying groups in Washington.
2. The NACo Research Foundation now has information available to members.

President Brady then introduced Mr. Lou Witt, the NACo Liaison. Mr. Witt presented an honorary gavel to President Brady in recognition for serving as the NACPRO President for the last year Mr. Witt then reported that the Affiliate Services Department of NACo is now getting started and more information will be forthcoming on the services available and how to access those services.

President Brady then re-appointed Dan Gooch to continue to serve as the NACPRO representative on the NACo Board.

After the NACPRO/NACo report, President Brady introduced Mr. Brian Cox of the Mecklenburg County Park System. Mr. Cox welcomed the Board members to Charlotte then presented a brief description of the park facility tour scheduled for Saturday.

## VIII. STANDING COMMITTEE REPORTS

### a. Awards

Chair Cindy Welsh reported there were sixty guests registered for the Awards Banquet.

### b. By Laws

In the absence of Chair Ron Benson, Ralph Richard submitted the proposed changes to the Board. A motion was made by Mr. Richard to waive the 30-day notice. With a second by Paul Romero, the motion was passed.

A question was raised concerning the effective date of membership. Mr. Andal explained that dues collected after October 1, 2000 would be for membership beginning July 1st. 2001. It was recommended that the Executive Secretary prepare a clarification statement regarding the collection of dues for a possible future revision to the By-Laws.

President Brady then explained that the proposed revisions to the By-Laws as submitted cannot be changed at this time and must be submitted for adoption by the General Membership as written. Any new changes must be considered at next year's meeting.

A discussion then followed regarding Alternate Board Members. The proposed By-Law would allow a Board Member to designate an Alternate Board member to attend a Board meeting. President Brady then requested that the By-Laws Committee develop a policy for regulating the Alternate Board Member appointment.

#### c. Finance

Chair Paul Romero distributed the proposed annual budget for fiscal year 2000 - 2001. On a motion by Bob Nickovich, with a second by Bill Scalzo, the Board accepted the budget. On a motion by Gary Haller, with a second by Bill Mitchell, the Board then voted to accept the 3rd and 4th quarter financial reports.

President Brady then appointed Tim Schreiner to assume the unexpired term of Treasurer pending the election of Paul Romero as Third Vice President. Mr. Romero would continue to serve as Treasurer until the end of the NACo Conference.

#### d. Legislation

Chair Bill Scalzo reported on HB 2123, the Conservation and Reinvestment Act (CARA). As written, the bill still faces opposition from the western states which do not want the federal government to acquire any additional lands in their states. All 50 state Governors, however, have endorsed CARA. NACo has yet to officially endorse the bill. The Public Lands Committee of NACo has passed a resolution of support. It was the consensus of the Board to have Dan Gooch offer NACPRO support for CARA when he attends the NACo Committee meetings. Mr. Gooch was also authorized to consider any compromise resolutions that may be presented, and to act in the best interest of NACPRO.

#### e. Membership

Chair Paul Romero distributed a membership update reporting that as of this date there are 185 paid members and he anticipates a final membership of between 220 and 230 by the end of the enrollment period. The State of Michigan leads all states with 19 members followed by Virginia with 15 and California with 13. The Association gained 26 new members during this year.

#### f. Nominating

Chair Dan Gooch presented the following slate of Board members and Officers:  
Nominated to serve on the Board of Directors:

**Name Term Expires Agency**

Amii, Mike 2001 County of Honolulu, HI

Benson, Ron 2001 Douglas County, CO

Brady, Jon 2002 Hamilton County, OH

Bryant, Doug 2002 Hennepin County, MN

Burns, Mary 2001 San Mateo County, CA

Carter, Mickey 2002 Clark County, NV

deBessonnet, John 2001 Harris County, TX

Frandsen, Paul 2002 Riverside County, CA

Gooch, Dan 2002 DuPage County, IL

Haller, Gary 2001 Johnson County, KS

Messerli, Steve 2001 Lake County, IL

Mitchell, Bill 2001 Bucks County, PA

Nickovich, Bob 2002 Lake County, IN

Palmer, Bill 2001 East Baton Rouge , LA

Hoch, Don 2002 Bibb County, GA

Pasteris, Mike 2002 Will County, IL

Richard, Ralph 2001 Oakland County, MI

Romero, Paul 2002 Santa Clara County, CA

Scalzo, Bill 2001 Maricopa County, AZ

Schreiner, Tim 2002 Grand Traverse County, MI

Skea, Graham 2001 Orange County, NY

Weber, John 2001 Baltimore County, MD

Welsh, Cindy 2002 Loudoun County, VA

Weston, Wayne 2002 Mecklenburg County, NC

Nominated to serve as Officers of the Association:

President Cindy Welsh

First Vice President Bob Nickovich

Second Vice President John deBessonnet

Third Vice President/Secretary Paul Romero

Due to the recent resignation of Doug Bryant from the Board, a motion was made to substitute Annette Wise of Buncombe County, NC for a position on the Board. A motion to accept the nominations, as amended, was made by Bill Palmer. With a second by Gary Haller, the Board approved the motion.

g. Professional NRPA/NACo Education

Glenn Trowbridge reported that an educational session had been arranged at the NACo Conference for Sunday afternoon. The session would consist of a panel discussion and would include representatives from NACPRO award winners. The committee would now work to arrange an educational session at the October NRPA congress in Phoenix.

IX. AD HOC COMMITTEE REPORTS

a. Accreditation Representative

Chair Bill Mitchell reported there are now 32 accredited agencies certified by the Commission on Agency Accreditation. Five of these agencies are county park systems and three more counties are starting the accreditation process. Mr. Mitchell informed the Board that his term on the commission would expire in October 2001. Consideration should be given to finding a replacement for the following three-year term.

b. Historian

Chair Bill Scalzo issued a request for articles on the history of any County Park system or park facility. He also requested that the Board consider paying the registration fee to the NRPA Congress in Phoenix for Ken Smithee, one of the

founders of NACPRO. Bill Palmer moved to approve the payment. With a second from Ralph Richard, the motion passed without objection.

#### c. Internet Communications

Chair John deBessonnet reported that the web site is now set up to accept Corporate Member links on the Exhibit Hall page as soon as the general membership approves the addition to the By-Laws that will create the new membership category. Pending approval of the By-Laws on a motion by Mr. deBessonnet, with a second by Bob Nickovich, the Board approved the following corporate dues structure:

- Initial Annual Membership \$150.00 (Includes one web category link)
- One time fee for additional category listings \$25.00 each
- Annual renewal dues, \$100.00 to maintain all links.
- Dues would be effective from October 1st of each year to September 30th of the following year. Mr.deBessonnet then made a request to the Board to fund moving the web site to a web hosting service. This would allow for direct access to the site for posting updates and will allow the site to offer new services. On a motion by Mr. deBessonnet, with a second by Paul Romero, the Board approved the expenditure of an amount not to exceed\$250.00 to register a dedicated domain name (nacpro.org) and transfer the site to a web hosting service. This approved budget will maintain the site for a one-year period subject to renewal by the Board.

#### d. Newsletter

Chair Bill Palmer reported that he would not be able to continue to edit, publish, and mail the NACPRO Newsletter due to reorganization in his agency. For this reason he requested that a new Newsletter Chair be appointed. Mr. Palmer indicated that he would be able to publish the September issue and possibly the December issue. President Brady then asked Mr. Palmer if he would continue to chair the committee with the charge of researching means to continue publication of the Newsletter. Mr. Palmer agreed to chair the new committee with assistance from Tim Schreiner, Dan Gooch and John deBessonnet.

#### e. Organizational Future

Chair Bob Nickovich reported that the committee met in April. The following recommendations were proposed for consideration by the Board of Directors:

1. Revise the membership dues to a sliding scale based on the population of the member's county.

2. Consider a one-time reduction in dues for former members as an incentive to rejoin the association.
3. Increase the fees charged for park tours at future meetings as a new source of revenue.
4. Create a strategic plan for the association to set annual goals.
5. Continue to expand NACPRO's relationship with NACo and NRPA.

Committee member Dan Gooch then reported on his research regarding incorporation. He reported Illinois seems to be the best state in which to incorporate considering cost and the simplicity of the process. Paul Romero moved to authorize Dan Gooch to represent NACPRO as the association agent to seek incorporation in the State of Illinois. The motion was seconded by Gary Haller and passed without objection. Paul Romero then moved that NACPRO move forward to apply for Not for Profit Status (501C3) after incorporation. The motion was seconded by Paul Frandsen and passed without objection.

#### f. NRPA Relations

Chair Gary Haller reported that to become an affiliate of NRPA would cost \$240.00 per year. A letter was circulated to the Board members describing NRPA affiliation and benefits.

President Brady then asked that the Association consider affiliation with the National Recreation and Park Association. Gary Haller so moved, and after a second by Dan Gooch the motion was passed without objection. President Brady stated that a petition would be circulated at the General Membership meeting to endorse our request to the NRPA for affiliate status.

Gary Haller then moved to donate \$200.00 to the NRPA Annual Fund. The motion was seconded by Bill Palmer and passed without objection.

At 3:55 PM the Board of Directors meeting was suspended in order to convene the General Membership meeting.

## **GENERAL MEMBERSHIP MEETING**

### **I. CALL TO ORDER**

President Brady called to order the general membership meeting of the National Association of County Park and Recreation Officials at 4:06 PM July 14th, 2000.

## II. BY LAWS

Dan Gooch made a motion to approve the recommended changes to the By-Laws as presented. The motion received a second from Gary Haller. The motion was passed by a vote of the general membership without objection.

## III. ELECTION OF BOARD OF DIRECTORS

President Brady then called for the membership to vote on the election of members to serve on the Board of Directors. Paul Romero moved to nominate the slate of Board of Directors as presented by the nominating committee. The motion received a second from Bill Scalzo. There being no nominations from the floor, the general membership then voted to elect the slate of Board Members as presented, without objection.

## IV. ELECTION OF OFFICERS

President Brady then called for the election of Officers of the Association. Dan Gooch moved to nominate the slate of officers as approved by the Board of Directors. The nominations are:

For President Cindy Welsh

For First Vice President Bob Nickovich

For Second Vice President John deBessonet

For Third Vice President/Secretary Paul Romero

For Treasurer Tim Schreiner

Gary Haller seconded the motion. There being no further nominations from the floor the membership then voted to elect the slate of officers as presented, without objection.

## V. OATH OF OFFICE

Upon completion of the election, President Brady administered the oath of office to the Board of Directors, then to the newly elected Officers of the Association.

## VI. NRPA AFFILIATION

A petition was the circulated among the general membership requesting that NACPRO seek affiliate status with the National Recreation and Park Association. The petition will be presented to the NRPA by incoming President Welsh at such time as the Association has met all other requirements for affiliation.

John deBessonnet then moved for adjournment of the general membership meeting. Gary Haller seconded the motion. There being no further business, and without objection, the meeting was adjourned at 4:20 PM.

## **BOARD OF DIRECTORS MEETING CONTINUED**

At 4:25 PM the Board of Directors reconvened to continue conducting the business of the Association.

Ad Hoc Committee reports then continued.

### **g. Scholarship**

Chair Tim Schreiner requested approval of the following scholarship awards:

- \$325.00 to Mr. Mark Brochu of St. Clair County, MI. to attend a Special Park Districts Forum in 2001. This scholarship was approved for July 2000, however, Mr. Brochu was unable to attend that forum.
- \$290.00 - \$400.00 to Paul Ponders of Phoenix AZ to attend the NRPA Congress.
- \$135.00 to pay the registration fee for Ken Smithee to attend the NRPA Congress.

Tim Schreiner moved that these scholarships be approved. The motion was seconded by Paul Frandsen and passed without objection.

### **h. Audit**

Chair Paul Romero reported that the audit was in progress and would be completed by the October meeting in Phoenix.

## **X. BENCHMARKING SURVEY**

Mr. Bill Beckner distributed a draft of survey results as gathered to date. He reported that additional information was being gathered and requested that he be allowed additional time to submit a final report. Bill Scalzo so moved and with a second by Tim Schreiner, the motion was passed without objection.

## **XI. EXECUTIVE SECRETARY CONTRACT**

President Brady submitted the Memorandum of Understanding to the Board for consideration. Mr. Brady reported that the Executive Secretary had provided valuable assistance to the Association over the past two years and recommended

that the Board approve the Memorandum of Understanding as submitted. Gary Haller so moved and with a second from Bill Palmer, the motion was approved without objection.

## XII. ESTABLISHMENT OF ANNUAL DUES FOR 2001-2002

The finance committee recommended the following dues schedule for General Membership in the Association:

For members from counties under 100,000 in population, the dues are proposed at \$60.00 per year.

For members from counties with a population between 100,000 and 500,000, the dues are proposed at \$70.00 per year.

For members from counties with populations over 500,000, the dues are proposed at \$80.00 per year.

The Executive Secretary explained that the new dues structure would be collected beginning in November and would cover membership from July 1, 2001 to June 30, 2002. Gary Haller moved that the Board approve the proposed dues schedule. The motion was seconded by Ralph Richard and passed without objection.

## XIII. FUTURE MEETINGS:

2000 NRPA Annual Congress - Phoenix, AZ

October 11 - 15, 2000.

Bill Scalzo reported that the park tour is scheduled for Saturday October 14th and will include a visit to four facilities.

Tim Schreiner moved that an additional fee of \$5.00 be added to the cost of the tour. He further moved that a \$10.00 additional fee be charged to non-members of NACPRO attending the tour. The proceeds from the additional fee would be credited to the Association's operating fund. The motion was seconded by Dan Gooch and passed without objection.

Other future meeting dates:

2001 NACo Annual Conference - Philadelphia, PA

2002 NACo Annual Conference - Orleans Parish, LA

2003 NACo Annual Conference - Milwaukee, WI

2001 NRPA Annual Congress - Denver, CO

October 3 - 7, 2001

ADJOURNMENT

Upon a motion by Bob Nickovich with a second by Dan Gooch, the meeting was adjourned at 5:30 P.M.