

NATIONAL ASSOCIATION OF COUNTY PARK & RECREATION OFFICIALS

MINUTES OF BOARD OF DIRECTORS MEETING

March 2, 2001

Loudoun County Cascades Senior Center

Sterling, Virginia

**I. CALL TO ORDER**

President Cindy Welsh called the meeting to order at 10:03 A.M.

**II. INTRODUCTION OF GUESTS**

Guest attending the meeting are:

Greg Reiner (Johnson County, Kansas); Cathy Spangler, NRPA; Doug Vaira, NRPA.

**III. SPECIAL PRESENTATIONS**

President Welsh introduced Ms. Spangler and Mr. Vaira who gave a presentation on Active Parks.org project. The project is designed to inventory local public facilities, provide the industry with information, create consumer agenda for the industry and profession, and recognize the value parks and recreation at the national level.

**IV. ADDITIONS TO AGENDA**

None

**V. ROLL CALL**

Members Present

Andal, Gene, Executive Secretary  
Sacramento County, CA

Beckner, Bill (Honorary  
Member) Washington D.C

Brady, Jon  
Hamilton County, OH

deBessonnet, John  
Harris County, TX

Gooch, Dan  
DuPage County, IL

Hoch, Don  
Bibb County, GA

Mitchell, Bill  
Bucks County, PA

Nickovich, Bob  
Lake County, IN

Pasteris, Michael  
Will County, IL

Romero, Paul  
Santa Clara County, CA

Scalzo, Bill  
Maricopa County, AZ>

Schreiner, Tim,  
Grand Traverse County, MI

Welsh, Cindy  
Loudoun County, VA

Wise, Annette  
Buncombe County, NC

Amii, Mike  
Honolulu County, HI

Members Absent:

Burns, Mary  
San Mateo County, CA

Benson, Ron  
Douglas County, CO

Frandsen, Paul  
Riverside County, CA

Messerli, Steve  
Lake County, IL

Richard, Ralph  
Oakland County, MI

Skea, Graham  
Orange County, NY

Trowbridge, Glenn  
Clark County NV

Weber, John  
Baltimore County, MD

There being a quorum present, the business of the Association proceeded as follows:

**VI. APPROVAL OF MINUTES**

Upon motion of Tim Schreiner, seconded by Gary Haller, the Board unanimously approved the Minutes of the October 11, 2000 meeting in Phoenix, Arizona.

**VII. EXECUTIVE SECRETARY'S REPORT**

1. Membership--Mr. Andal distributed the membership report (attachment A) and noted that the organization has 14 Corporate members(attachment A1) and 126 General memberships.
2. Membership status—A membership report (attachment B) was distributed reporting for the period of October 1999 to present showing that the organization has gained 4 new members which is the same number last year during the same time period. \$8265 was obtained from membership income that is short of the \$13,000 budget goal. The new fee structure is based on agency annual budget and 46 members were in the >\$100,000 category, 70 members are in the \$100,000 to \$500,000 category, and 29 members are in the >\$500,000 category. The average membership fee income is \$68.59 per member.
3. Financial—A financial report was distributed (attachment C). Mr. Andal indicated that \$1500 was transferred from a certificate of deposit account to the operating fund to guarantee cash flow. Also, \$3000 was transferred from savings to the operating fund for cash flow purposes. The net worth of NACPRO is \$29,173.97, a decrease of \$1454.34 during the quarter. New revenue will compensate for losses.
4. Proposed Budget—Mr. Andal proposed a "rollover" budget (attachment D) without suggesting changes.
  - Moved Mike Pasteris, second Dan Gooch—Increase Awards video by \$1000 for total of \$2000.
  - Moved Tim Schreiner, second Dan Gooch—Increase park tours revenue by \$500 to balance income to expense for total of \$1000. Moved Gary Haller, second Bill Scalzo—Decrease donation to NRPA by \$200 in lieu of affiliation. Reduce to \$100 next fiscal year (budget 01-02).
  - Maintain education presentation allocation to \$1000.
  - Not-for-profit filing fee of \$25 is allocated as discretionary expenditure.
  - Moved by Bob Nickovich, second by John de Bessonnet—Increase award banquet complimentary dinners by \$1000 to total of \$4000.

Upon motion of Tim Schreiner, seconded by Bob Nickovich, the Board unanimously approved the report of the Executive Secretary including the budget modifications.

**VIII. NACPRO/NACo BOARD MEMBER REPORT**

Chair Dan Gooch distributed a written report (attachment D) and indicated that he will attend the Public Land Committee meeting of NACo on Saturday and Sunday. He will also attend the NACo Board meeting on Monday. The Affiliates met in Idaho, last December, and will present "relationship" issues to the NACo

Board on Monday. The spring meeting will be held in Hilo, HI and followed by the Philadelphia, PA meeting. The fall meeting will be held in New Mexico.

In reference to Bill Beckner's request, Dan Gooch asked NACo to recognize NACPRO on all items pertaining to funding of park and recreation activities that may come to NACo. Mr. Gooch indicated that NACo agreed to "do their best" to contact NACPRO on issues that may concern us. Dan indicated that Affiliate groups are getting better recognition from NACo staff. NACo Board moved to support CARA at the past Board meeting.

Dan referenced a March 1983 document stipulating that NACo will provide staff support to affiliates funded by a grant to NACo. Lou Witt, staff assigned to NACPRO affiliate, is funded by a Federal grant and is not paid by NACo. Dan Gooch recommended that NACo appoint another staff member to NACPRO that is not funded by grant money.

Moved by Dan Gooch, seconded by Tim Schreiner to forward a letter to NACo requesting assistance in maintaining NACPRO records, membership list, and billing annual dues pursuant to letter of March 01, 1983. Motion approved unanimously.

## **IX. STANDING COMMITTEE REPORTS**

1. Awards—The Awards Committee reviewed applications for 13 award categories with possibility of presenting 18 awards. The Committee recommends 14 awards to be presented at the Philadelphia meeting. No awards will be presented in 3 categories; outstanding public official, fellow, and outstanding contributor. Moved by Dan Gooch and seconded by Mike Pasteris to accept recommendation of Awards Committee. Motion unanimously approved.
2. By Laws—Jon Brady presented the by-laws Committee recommendation on changes for board member attendance language. The recommended changes are shown in Attachment F (2) and stipulate in part "If the Board member fails to give the President proper notice, the President shall so state following any Board roll call. The absence will be recorded as unauthorized. If the absence has been authorized, the President shall so state following any Board roll call. The absence will be recorded as authorized. Each member will be permitted an unauthorized absence and up to two authorized absences within his/her two-year term. Any second unauthorized absence or any third absence (authorized or unauthorized) will result in termination of the Board member's current Directorship." Moved by Dan Gooch, seconded by John de Bessonnet the motion to accept the proposed by-law amendment as presented in Attachment F (2) by the By-Law Committee. The motion was amended by John de Bessonnet, seconded by Bill Scalzo to present By-Law Committee recommendation to the membership at the annual meeting in July. The motion, as amended, was approved unanimously.
3. Membership Committee—No report.
4. Nomination Committee—Jon Brady distributed a written report (attachment G) and stated that three current Board members will not serve next term. Members Haller, Burns and Messerli have expressed their desire to decline Board status. Jon Brady, Committee Chair, will contact potential Board members and inform them of condition and rules for Board membership and present a slate to the President for consideration prior to the annual meeting.
5. Legislative Committee—Bill Scalzo, Committee Chair, indicated that CARA was enacted but the Parks and Recreation profession did not get all that was wanted. Currently, CARA II is introduced with a funding consideration of \$3.1 billion. Interior Secretary, Gail Norton, supports full funding of stateside allocation. President Bush, at this time, supports full funding of Land and Water Conservation Fund (\$900,000 million). CARA II comes with attachments that may prevent it from getting congressional support. On Monday, Bill Scalzo will present a request for NACo support of CARA II and LWCF program.
6. Professional NRPA/NACo Education—No report.

## **X. AD HOC COMMITTEE REPORTS**

1. Accreditation Committee—Bill Mitchell reports that two new organizations received accreditation and two renewed their accreditation. Six organizations are now in the accreditation process.

2. Historian—Bill Scalzo, NACPRO Historian, is interested in collecting information of members that are also recognized in other professions. That information will be deposited in the historical files of the organization and reported in the newsletter.
3. Internet Communications--Chair John deBessonet distributed a written report (attachment H) and stated that the Corporate memberships have doubled the amount of projected income from this membership category. He is working on attaining more Corporate members and would like to distribute a NACPRO membership list, on request, to new corporate members as an incentive. Moved by John de Bessonet, seconded by Bill Scalzo to make NACPRO membership list available to new Corporate members on request. The motion was unanimously approved.
4. Newsletter—A written report was prepared by Bill Palmer and is attached to these minutes (attachment I). Ms. Carolyn Andal submitted a proposal to prepare the NACPRO newsletter for \$1000 per issue. The newsletter would be place "on-line" and added to the NACPRO website. Moved by Tim Schreiner, seconded by John de Bessonet to have newsletter distributed by website except for the winter issue which we be printed and mailed to membership. The motion was amended to have postcards sent to members noticing the change of newsletter presentation. The motion was unanimously approved. Moved by Bob Nickovich, seconded by John de Bessonet to add \$1000 to the newsletter budget account to allow for appropriate money to cover anticipated expense. Moved by Gary Haller, seconded by Bob Nickovich to authorize President to negotiate contract with Carolyn Andal to prepare and edit the NACPRO newsletter. Both motions were unanimously approved. Moved by Bob Nickovich, seconded by Bill Scalzo that the Award Committee is to recognize BREC/Bill Palmer for newsletter leadership and the outstanding contribution to NACPRO. Motion was unanimously approved.
5. Organizational Future--Dan Gooch stated that the Association incorporation process has progressive steps that require By-Law changes to clarify the NACPRO's purpose. Moved by Mike Pasteris, seconded by John de Bessonet to recommend to the membership at the annual meeting by-law changes to reflect clarification of NACPRO purpose for alignment with IRS protocol. Moved by Mike Pasteris, seconded by Dan Gooch to change Articles of Incorporation as presented in attachment J of these minutes. Both motions were unanimously approved.
6. NRPA Relations—Gary Haller recognized Dan Gooch and President Welsh for their participation in the affiliation process. The affiliation papers have been submitted and President Welsh is awaiting response that should arrive after the June meeting of the NRPA Board of Directors. Pending Federal Legislation document distributed by NRPA staff is attached to these minutes (attachment K). Candidates for NRPA Executive Secretary have been screened with a recommendation to the NRPA Trustees for consideration at the Spring meeting. Fifteen names have been forwarded.
7. Scholarship—No report.
8. Audit— Chair Paul Romero reported that the next audit is schedule for next fiscal year. No further action is needed at this time.

## **XI. NEW BUSINESS**

### Statistics Report

Bill Beckner distributed a revised Park, Recreation and Conservation Operations Comparative Survey. The revised document is attached to these minutes (attachment L).

## **XII. FUTURE MEETINGS**

2001 NACo Annual Conference - Philadelphia, PA (July 13-14, 2001)

2001 NRPA Annual Congress - Denver, CO (October 3-7, 2001)

2002 NACo Annual Conference - Orleans Parish, LA

2002 NRPA Annual Congress – Tampa, FL (October 16-19, 2002)

2003 NACo Annual Conference - Milwaukee, WI

On Friday, July 13, 2001 the Board will conduct its Board meeting in the afternoon at Philadelphia, PA. A facility tour is scheduled on Saturday, July 14, 2001, hosted by Bill Mitchell. The tour will consist of visiting three sites including Independence Hall. Individual cost of \$50 is anticipated. The annual Awards Dinner will be held on July 14, 2001.

The Board recognized Gary Haller for his outstanding contribution to NACPRO. Gary is retiring from public service in July 2001. A newspaper article describing Gary's accomplishments is attached to these minutes (attachment M).

**III. ADJOURNMENT**

On motion of John de Bessonnet, seconded by Bill Scalzo the meeting was adjourned by President Welsh at 1:40 P.M.