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NATIONAL ASSOCIATION OF COUNTY PARK AND RECREATION OFFICIALS

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*An Affiliate of National Association of Counties and the National Recreation and Park Association*

## **NACPRO 2012 Awards Program Application Information**

Nominations are now being accepted for the **NACPRO 2012 Awards**. Presentation of the awards will be held in Pittsburgh, Pennsylvania on Sunday, July 15 as part of the NACPRO Board of Directors summer meeting which is scheduled for July 14-16. The annual event recognizes and honors excellence in county, regional, special district level Parks and Recreation throughout the nation. Award categories include park and recreation facilities, programs, staff and volunteers.

Agencies may submit more than one application for the same title - for instance, if an application is submitted for a "Facility Award," an application may also be submitted for "Outstanding Volunteer," etc.

Please note that applications must be postmarked by **April 15, 2012** and a **\$50 application fee** must accompany each application. If there are any questions, please contact the **Awards Committee Chair: Randy Burkhardt at (303) 663-6226 or [rburkhar@douglas.co.us](mailto:rburkhar@douglas.co.us)**.

The awards committee encourages applicants to visit the NACPRO website at [www.nacpro.org](http://www.nacpro.org) and click on **Awards** to learn about the variety and quality of previous NACPRO Award winners.

Award nominations may be made by NACPRO members only. If you are not a member of NACPRO and would like to join, please visit the NACPRO website for information and membership application.

### **AWARD CATEGORIES**

Awards are categorized into four major groups: 1) Individual; 2) Program; 3) Areas and Facilities; 4) Special.

### **INDIVIDUAL AWARDS**

**Outstanding Public Official.** This award is presented to a nominated, elected or appointed federal, state, or local official (including commissioner or board member) who has contributed significantly to the benefit of NACPRO member parks, recreation, leisure services and open space programs. Although the specific involvement may be with only a single park system, it should be truly exemplary to the parks and recreation field. This award shall be limited to two per year.

### **Professional**

These awards are presented to nominated professionals who are employed by a NACPRO member agency. Previous winners are not eligible for nomination. Nominations are limited to two categories:

**Lifetime**, which is the category established to recognize professionals who are retiring or leaving parks and recreation service. More than one lifetime award may be presented annually.

**Fellow**: which is the category established to recognize an exemplary professional currently employed in the parks and recreation service. This award is limited to one per year.

### *Friends of Parks and Recreation*

These awards are presented to lay individuals who have made major contributions benefiting parks and recreation programs or facilities. Previous winners are not eligible for nominations. Nominations are limited to three categories:

**Outstanding Contributor:** This award is presented to an individual who has made a significant contribution of land or financial resources to parks and recreation. Although the contribution may be with only a single NACPRO agency, it should be truly exemplary. This award is limited to one per year.

**Outstanding Volunteer:** This award is presented to an individual who has made a significant contribution of personal time and talent to a NACPRO member agency. Although the specific involvement may be with only a single park system, it should be truly exemplary. This award is limited to one per year.

**Outstanding Support Organization:** This award is presented to an organization that has responded in an exceptional manner by making a major contribution to benefit park and recreation programs or facilities. The contribution may involve facility or program development, operations, or organizational support. This award is limited to one per year.

### **PROGRAM AWARDS**

**Park and Recreation Program Awards:** These awards are presented to recognize a NACPRO member agency that has provided a unique or exceptional program, activity, or event, which provides an outstanding example that other agencies could adopt or emulate. This award is limited to two per year.

**Class I Parks and Recreation Program:** This award is presented to park and recreation agencies in counties or service areas with a population fewer than 500,000.

**Class II Parks and Recreation Program:** This award is presented to park and recreation agencies in counties or service areas with a population over 500,000.

### **AREAS AND FACILITY AWARDS**

**Park and Recreation Areas or Facilities:** These awards are presented to recognize and honor excellence in recreation and park facilities; to focus national attention (both public and professional) on the very best of facility design; to encourage outstanding efforts in planning, design, construction, and benefits to the community; and as a resource of information for the highest quality of facility development. These awards are limited to two per class. Areas and facilities that competed in the preceding calendar year are given additional consideration.

**Class I Park and Recreation Facility:** This award is presented to park and recreation agencies in counties or service areas with a population of 500,000 or less.

**Class II Park and Recreation Facility:** This award is presented to park and recreation agencies in counties or service areas with a population over 500,000.

**Operational Facility:** This award is presented to recognize a support facility of unique or significant design. Examples include but are not limited to maintenance facilities, administrative offices, and service centers.

**Historical/Cultural Facility Award:** This award is presented to recognize a unique facility development dedicated to historical or cultural preservation, use, programming and/or interpretation.

## **SPECIAL AWARDS**

**Environmental/Conservation Award:** This award is presented to recognize an exceptional effort to acquire, restore, preserve, operate, or develop unique or significant conservation and natural areas or programs.

**Removing Barriers Initiative:** This award is presented to recognize a unique program or facility that enables and encourages greater participation in parks and recreation by persons with disabilities.

**Planning Initiative:** This award is presented to recognize a research or planning initiative that has provided the agency with important information to aid in decision-making and which contributes to a body of knowledge that will be valuable to other agencies.

**Marketing:** This award is presented to recognize a marketing effort demonstrating unique, significant, or exceptional outcomes. This award category includes projects involving market research, marketing plans, promotion, advertising, and use of information technologies such as websites.

**President's Host Recognition:** Made annually to the park and recreation agency, which hosts the NACPRO annual conference.

## **SUBMISSION REQUIREMENTS**

*Each nomination should include the information listed below. While the Awards Committee is seeking detailed support documentation, please keep this material poignant and concise. The Nomination Summary Form (2-3 paragraphs; 100 words max/paragraph) will be the primary focus in the Awards Committee's decision-making process. If further information is needed, you may contact the NACPRO Awards Committee Chair, Randy Burkhardt at (303) 663-6226 or [rburkhar@douglas.co.us](mailto:rburkhar@douglas.co.us).*

**Individual/Professional Awards:** Submit entry form along with a 2 or 3 paragraph nomination summary of the individual nominated. The summary should include the individual's name, city and county of residence, positions or elected office held, and a brief description of the actions, ideas, and support provided to your agency or others providing county-level parks, recreation, or open-space programs. Support clippings, testimonials, listings of accomplishments, or a more detailed resume necessary to present a complete picture of the nomination may be attached.

**Friends Award:** Submit entry form along with 2 or 3 paragraph nomination summary of the individual or organization nominated. The summary should include the individual or organization's name, location, and a brief description of how the individual or organization has assisted your agency and others providing county, regional or special district-level parks, recreation or open-space programs. Support clippings, testimonials, brochures, or other documentation necessary to present a complete picture of the nomination may be attached.

**Program Awards:** Submit entry form along with a 2 or 3 paragraph nomination summary description of the program. The summary should include the program's name, program description and objectives, where it was offered, when it was held, who initiated the program, how many people participated, public response to the program, and a statement of why this program is unique and could be a model to be shared with parks and recreation departments across the country. Support clippings, testimonials, brochures, or other documentation necessary to present a complete picture of the nomination may be attached. All programs will be reviewed for the following: uniqueness, effectiveness in achieving program goals, and public response.

**Facility Awards:** Submit entry form along with a 2 or 3 paragraph nomination summary description of the facility. The summary should include the project's name, location, starting and completion dates, who initiated, conceived of, or approved of the project, a brief description of its features, and a statement of why this program is unique or significant with respect to county parks across the country. Support clippings, testimonials, brochures, or other documentation necessary to present a complete picture of the nomination may be attached. All facilities will be reviewed for the following: overall layout, design elements, construction

techniques, aesthetics and special aspects, funding and construction costs, community support, best practices, sustainability, and maintenance features.

**Special Awards:** Submit entry form along with a 2 or 3-paragraph nomination summary description of the program, project, or facility. The summary should include the program, project, or facility name, description and objectives, where it was offered/built, timeframe, who was responsible for the initiative, public response, and a statement of why this initiative is unique and could be a model to be shared with parks and recreation departments across the country.

**All categories:** Four complete copies are required per entry. All submissions should be printed or typed on paper no larger than 8 1/2 x 11 inches. Materials should be presented in a pocket folder. Please send 6-12 color photographs or images in an electronic format with nomination entry. Include photos/images on CD/DVD as jpegs/100 dpi/100 of size (preferred format). If not available digitally, photos/images may be mailed with nomination. Please do not submit three-ring binders. No materials will be returned. In order to be considered, materials **must be postmarked by April 15, 2012.**

**Mail your award packet to:**

Randy Burkhardt  
Douglas County Parks and Trails  
NACPRO Awards Program  
100 3<sup>rd</sup> Street  
Castle Rock, CO 80104

**Application Fee:** A non-refundable, application processing fee of \$50 per application will be required for each submission. Please submit a check payable to NACPRO and include the check with your application package. The fee may also be charged to a credit card by calling Brenda Adams-Weyant, Association Manager, at (814) 927-8212..

**Limitations:** Only NACPRO member agencies are eligible for the awards program. For membership information, please visit the NACPRO website at [www.nacpro.org](http://www.nacpro.org). If your agency is a NACO or NRPA member, but not a member of NACPRO, we require your agency to become a member of NACPRO prior to considering your award nomination.

**2012 NACPRO Awards Sponsored in part by:**



# 2012 NACPRO AWARDS ENTRY FORM

(Please type all information)

**Category of Nomination** (check only one)

- |   |   |
|---|---|
| <input type="checkbox"/> Outstanding Public Official<br><input type="checkbox"/> Lifetime (Professional)<br><input type="checkbox"/> Fellow (Professional)<br><input type="checkbox"/> Outstanding Contributor (Individual Donor)<br><input type="checkbox"/> Outstanding Volunteer<br><input type="checkbox"/> Outstanding Support Organization<br><input type="checkbox"/> Park and Recreation Program- Class I<br><input type="checkbox"/> Park and Recreation Program- Class II | <input type="checkbox"/> Park and Recreation Facility - Class I<br><input type="checkbox"/> Park and Recreation Facility - Class II<br><input type="checkbox"/> Operational Facility<br><input type="checkbox"/> Historical/Cultural Facility<br><input type="checkbox"/> Environmental/Conservation<br><input type="checkbox"/> Removing Barriers Initiative<br><input type="checkbox"/> Planning Initiative<br><input type="checkbox"/> Marketing |
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**Nominator**

Agency Name:	
Contact Name:	Title:
Address:	
City, State, Zip:	
Phone Number:	

The above named person will be contacted if the Awards Committee requires additional information. This person will be notified if the entry is a winner and of the details of the awards presentation (NACPRO will also notify the recipient). If you wish us to contact anyone in your agency other than the person listed above, please provide the following information.

Agency Name:	
Contact Name:	Title:
Address:	
City, State, Zip:	
Phone Number:	

**Nominee Information**

Nominee's Name (if applicable):	
Title (if applicable):	
Name of Agency or Organization:	
Name of County:	Population of County (for class awards):
Address:	
City, State, Zip:	

*Award recipients will be required to provide 6 to 12 color photographs or images depicting the nominated individual, project or facility. Images should be sent as jpegs on CD/DVD, 100 dpi, 100% of size. (Photos or images may be mailed if unable to send digitally.)*

## **Nomination Summary**

### **Project Narrative**

Please provide 2-3 paragraphs - no more than 100 words—that describe the award nominee or project. Include specific details. Narratives will be used during the annual awards ceremony. Attach supporting material as necessary.

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Sponsoring Agency Head Signature

Date

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Sponsoring Agency Head Title

Are you a NACPRO member?  Yes  No

### **\$50.00 Application Fee**

Please make Checks payable to NACPRO

If paying with Credit Card, please call Brenda Adams-Weyant, Association Manager, at (814) 927-8212 to supply your payment information. For your security, do not include your credit card numbers on this form.

Award winners will be identified in late April. Both the nominator and the nominee will be invited to attend the NACPRO annual banquet to be held in Pittsburgh, PA on Sunday, July 15. NACPRO will provide one complimentary dinner for the recipient in the Individual Award categories: Outstanding Public Official, Lifetime, Fellow, Contributor, Volunteer and Support Organization.

**Submit Applications (4 complete copies) to:**

Randy Burkhardt  
Douglas County Parks and Trails  
NACPRO Awards Program  
100 3<sup>rd</sup> Street  
Castle Rock, CO 80104

If selected as an award winner, please indicate who will be present to accept the award.

Name:
Title:
Phone:

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