

NACPRO



NATIONAL ASSOCIATION OF COUNTY PARK AND RECREATION OFFICIALS

An Affiliate of National Association of Counties and the National Recreation and Park Association

**National Association of County Park and Recreation Officials Board Meeting Minutes
Monday, October 28, 2019, 3 pm E/ 2 pm C/ 1 pm M/ Noon P
Teleconference**

1) Roll call

X	Steve Anderson		Scott Bangle		Vacant		Holli Browder	X	Randy Burkhardt
	RJ Cardin	X	Eric Call	X	Bob Fonte		Vacant	X	Bill Maasen
X	Steve Madewell		Reggie Moore		George Page	X	Jeff Perry	X	Joe Roszak
X	Jeremy Rogers	X	Ralph Schultz		Chris Stice	X	Mike Tully	X	Jonathan Vlaming
X	Lakita Watson	X	John Wicker	X	James Worsley		Vacant	X	Brenda Adams-Weyant

Excused absences: Holli Browder, Chris Stice

Guests: Kenneth Williams filling in for Reggie Moore.

2) Additions to the agenda

No additions were offered.

3) Secretary's Report – Jeff Perry

- a) Conducted roll call.
- b) Motion to approve August minutes offered by Randy Burkhardt and seconded by Eric Call. No discussion. Approved by unanimous vote.

4) President's Report – Mike Tully

- a) A review panel consisting of Board members established a recruiting and resume review program. Seven applicants were received for the three Board vacancies. The review panel came to a consensus to appoint the following three new Board members:

Monique Odom, Parks Director, Metro Board of Parks and Recreation, Nashville, TN

Aimee Vosper, Deputy Director/Chief of Business Development, Fairfax County Park Authority, VA

Jon Woodsby, Deputy Parks and Recreation Director, Spartanburg County, SC

Mike Tully asked for and received consensus from the Board to appoint the new Board members. Mike will contact the three new Board members and welcome them to the NACPRO Board of Directors. Bill Maasen will contact the other four applicants to inform them of decline and thank them for their applications.

- b) Mike and Brenda will be traveling Chattanooga, TN to meet with *PLAYCORE*, a purpose-driven company that develops leading research and a complete portfolio of innovative products, programs, and services to build healthy communities through play and recreation. Mike will provide a report back to the Board at the December meeting on the meeting results.

5) Treasurer's Report – Eric Call (attached)

- a) In the budget report this month, you will see that expenses are higher than income. Here's why:
 - Payment for the new website is on an annual basis. This gives a price break over paying the fee monthly.

 - Previous website had a renewal date of January 2020. Any cancellations before this date still pay for the rest of year.

 - Our new website has a different credit card payment processor, so once that new account was approved, we've been paying monthly fees to two merchant banks. Once we start receiving new memberships and renewals on the new website and I know the payment system is working, I will cancel the old account.

 - A great portion of our membership income is earned in the last quarter of the year. This will put us back in the black again.

6) Executive Director's Report – Brenda Adams-Weyant (attached)

- a) Membership Report
188 Members
3 Sponsors
- b) Recruitment for new members will go out week of October 21.
- c) Renewal notices for members will go out November 1 and repeated monthly through February if payment not received.
- d) Great new invoice system with our new website. PDF invoice is attached to every renewal notice email. Every renewal notice includes a link to pay online (no login required). Pay by check or purchase order is still an option.
- e) Agencies with more than one member will get one invoice for everyone. For many of these "organizational" memberships, the invoice is sent to an admin assistant, who has handled renewals in the past.
- f) We will be offering the "new additional membership" sale again this year. If an existing member adds a new person to their membership, they pay \$19/new member (regularly \$50/ea.).

7) Committee Reports/Business

a. Professional Education – Joe Roszak

Joe and Brenda have been in communication with Great Parks of Hamilton County to plan the logistics of NACPRO's Summer Meeting at the 2020 Special Park District Forum.

Joe made a motion to hire the 99 Design Group to draft a new NACPRO logo in the amount of \$400 and it was seconded by Jonathan Vlaming. No discussion. Approved by unanimous vote.

b. Legislation – John Wicker (attached)

John Wicker reviewed the attached Federal Legislation Update and everyone agreed that it is an effective way to summarize Federal Legislative issue moving forward. Legislative Committee will review HR 3742 to determine if a letter of support from NACPRO is warranted.

c. Awards – Holli Browder

Brenda mentioned that the committee will discuss changes in December and process will open in early January.

d. Nominating – Bill Maasen

Bill will be contacting the four candidates that were declined for the three Board vacancies and thank them for their interest.

e. By-Laws

Brenda will be distributing the draft track-changed By-Laws starting in January that will start the review process. The changes will be reviewed and edited into a final document that will be discussed and voted on at the Summer Board Meeting.

8) Liaison/Affiliate reports

a. NACo – Randy Burkhardt

Nothing new.

b. CAPRA - Holli Browder

No report.

c. NRPA - Kyle Simpson

No report.

9) Open Forum/Roundtable Discussion

John reported a brief update on the fires in California.

10) Next Meeting

Monday, December 16, 2019, 3:00 p.m. ET
Teleconference

11) Adjourn

Actual Income and Expenses Compared to Budget

	Actual 2016	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Actual 10/21/19
Cash Carried Forward	32,371	38,268	45,747	45,747	40,526	40,526
Revenues:						
Advertising (job ads)	4,700	5,000	5,200	5,300	5,300	6,700
Award Application Fees	3,075	5,100	3,600	10,200	3,400	7,500
Award Endowment Fund				2,708	2,708	0
Banquet Reg	2,520	455	2,100	4,620	2,800	3,955
Conference Registration						
Fall Tour						
Summer Tour	2,170		1,800	1,820	1,800	2,960
Workshop	550		400	550	400	625
Dues:						
Corporate Membership*						
Professional Membership	11,320	11,840	12,000	14,072	15,000	3,888
Retiree Membership	100	150	150	100	100	100
Grants						
Sponsorships*	4,900	2,300	4,000	2,800	2,000	1,400
Other Income						
Total revenue:	29,335	24,845	29,250	42,170	33,508	27,128
Expenses:						
Administrative Services	12,345	12,000	14,200	14,200	15,500	13,900
Awards program/banquet	5,575	2,307	5,000	10,290	5,000	4,809
Bank Charges						117
Board Meeting	186	150	175	548	0	
Conference Expenses						
Fall Tour						
Registration Fees						
Summer Tour	1,966		1,700	1,750	1,700	3,585
Workshop	186		200	1,047	300	287
Credit Card Clearing	713	544	737	1,073	1,100	1,122
Insurance						
Liaison Travel Support			1,500	433	1,500	
Miscellaneous				430	300	
Office Supplies	65		100			
Postage, Mailing	85	124	100	94	100	104
Printing						
Telecommunications	115	120	230	230	230	359
Travel and Mileage	977	895	1,600	1,073	1,300	1,250
Website	1,225	1,225	1,225	1,225	2,775	3,605
Total Expenditures	23,438	17,366	26,767	32,391	29,805	29,138
Transfer to other Acct				15,000		
Income less Expenses	5,897	7,479	2,483	9,779	3,703	-2,010
Operational Balance	38,268	45,747	48,230	40,526	44,229	38,516
Yearend						
*Corporate membership and sponsorship programs combined in 2013.						
Money Market Carried Forward					15,017	15,017
Deposits				15,000		
Interest				17		112
Yearend Balance				15,017		15,129
Endowment Carried Forw	2,674	2,685	2696			
Interest to Endowment	11	11	11			
Donations to Endowment						
Transfer from Checking						
Transfer to Checking				2,708		
Yearend Balance	2,685	2,696	2,707	0		

FEDERAL LEGISLATION- Updates October 2019

Name and Description	Status
<p>H.R. 179 – Acre In, Acre Out Act (Griffith R-VA) Representative Morgan Griffith (R-VA) has introduced legislation for no net increase in the total acreage of Federal land under the jurisdiction of the Bureau of Land Management, the National Park Service, the United States Fish and Wildlife Service or the Forest Service.</p>	<p>Introduced Jan 3, 2019 and referred to subcommittee on conservation and Forestry on Feb. 8, 2019.</p>
<p>S.1081 - Land and Water Conservation Fund Permanent Funding Act (Manchin D-WV) A bill to amend title 54, United States Code, to provide permanent, dedicated funding for the Land and Water Conservation Fund, and for other purposes.</p>	<p>Introduced on April 9, 2019 and referred to the Committee on Energy and Natural Resources. NACPRO will be writing an advocacy letter urging the funding formula to stay the same which is 40% stateside.</p>
<p>S. 1109: San Gabriel Mountains Foothills and Rivers Protection Act (Harris D-CA) A bill to establish as a unit of the National Park System the San Gabriel National Recreation Area in the State of California, and for other purposes. (Los Angeles County would have one designee from the Board of Supervisors and one designee of the Los Angeles County Flood Control District in the Partnership).</p>	<p>Introduced April 10, 2019 and referred to the Committee on Energy and Natural Resources</p>
<p>H.R. 1708: Rim of the Valley Corridor Preservation Act (Schiff D-CA) A bill to adjust the boundary of the Santa Monica Mountains National Recreation Area in California as depicted on a specified map to include the Rim of the Valley Unit. The Rim of the Valley Unit, and any lands or interests acquired by the United States and located within its boundaries, shall be administered as part of the recreation area. The Department of the Interior may acquire only through exchange, donation, or purchase from a willing seller any nonfederal land within the boundaries of the Rim of the Valley Unit.</p>	<p>Introduced on Mar 13, 2019 and considered by National Parks, Forests, and Public Lands on April 2, 2019.</p>
<p>H.R. 1487: Santa Monica Mountains National Recreation Area Boundary Adjustment Study Act (Lieu D-CA) A bill to the Secretary of the Interior to conduct a special resource study of portions of the Los Angeles coastal area in the State of California to evaluate alternatives for protecting the resources of the coastal area, and for other purposes.</p>	<p>Introduced on Mar 4, 2019, considered by National Parks, Forests, and Public Lands on May 22nd 2019. Subcommittee on National Parks, Forests and Public Lands discharged on September 25, 2019. Ordered to be reported by Unanimous Consent on September 25, 2019.</p>

21st Century Community Learning Center grants

This program supports the creation of community learning centers that provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools. The program helps students meet state and local student standards in core academic subjects, such as reading and math; offers students a broad array of enrichment activities that can complement their regular academic programs; and offers literacy and other educational services to the families of participating children.

The President's FY 2020 Budget proposes to eliminate the program. The House appropriations bill proposes a modest increase in funding (from \$1.222B to \$1.3B). The Senate appropriations bill proposes the same level of funding from last year (\$1.22B). Given that both houses maintain funding for the program, it will most likely not be eliminated.

H.R.3742 - Recovering America's Wildlife Act of 2019

To amend the Pittman-Robertson Wildlife Restoration Act to make supplemental funds available for management of fish and wildlife species of greatest conservation need as determined by State fish and wildlife agencies, and for other purposes.

Introduced July 12, 2019 and referred to the Committee on Natural Resources, and in addition to the Committee on the Budget, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned. Referred to the Subcommittee on Water, Oceans, and Wildlife on July 29, 2019.

If determined overall good for the general NACPRO membership, NACPRO will generate a letter of support.