



An Affiliate of the National Association of Counties
and National Recreation and Park Association

**National Association of County Park and Recreation Officials
Board Meeting Minutes - Draft**

**Monday, December 15, 2025. 3pm to 4pm, Eastern Time
Teleconference**

1. Roll call – Paul Connell

E	Holli Browder	X	Kyla Brown	X	Paul Connell	X	Beahta Davis	X	Norma E. Garcia
X	Lisa Goorjian	E	Tim Laurent	X	Jay Logan	X	Tim Morgan	X	Angie Nagle
E	Jackie O'Connell	X	Jeff Perry	X	Richard Pictor	E	Rhonda Pollard	A	Reed Richard
X	Nicole Rissler	X	Joe Roszak	X	Tommy Scott	X	Rebekah Snyder	X	Chris Stice
X	Jonathan Vlaming	X	Aimee Vosper	E	Jenn Waller	X	Jon Woodsby	X	Brenda Adams-Weyant

Excused absences: Holli Browder, Jackie O'Connell, Tim Laurent, Jenn Waller, Rhonda Pollard

Guests: Charlie Ban

2. Additions to the agenda

3. Secretary's Report – Paul Connell

- a. Mr. Connell requested a motion to approve the October 27th, 2025 minutes. Motion by Ms. Vosper seconded by Ms. Snyder. Motion approved unanimously.

4. President's Report – Jeff Perry

- a. Planning is underway for a two-hour tech summit webinar on March 17 with Kaizen. A poll will be sent out to members before Christmas to vote on topics of interest: GIS insights and dashboards, connectivity and WiFi, Sensors and counters, smart operations and lifecycle management.

5. Treasurer's Report – Nicole Rissler

- a. Ms. Rissler discussed the current financial report which is behind where it is expected to be in revenues received. Ms. Adams-Weyant stated that she expects \$3500 more to come in for memberships and a total of \$10,000 more in all revenues by the end of the year. On the expense side, administrative services are higher than last year due to an increase in pay for the executive director and website costs are above budget. With the anticipated revenue, revenue and expenses should balance by the end of the year. A motion was made to accept the report by Mr. Vlaming, seconded by Mr. Scott and approved unanimously.
- b. Online tools were added to our Fifth Third Bank account, which includes mobile deposit of checks and ability for the Treasurer to approve the executive director's monthly pay, which is then automatically deposited in her bank account. This will speed up the deposit of receipts, reduce potential for checks to be lost in the mail, and simplify operations.
- c. Director and Officer insurance was discussed. NACPRO has never carried it. There was some consensus on a need to investigate adding this type of insurance coverage and its cost. A motion

was made by Mr. Morgan and seconded by Ms. Snyder to have Ms. Adams-Weyant do some research and bring it back to the board at the next meeting. The motion was approved unanimously.

6. Executive Director's Report – Brenda Adams-Weyant

- a. Ms. Adams-Weyant provided updated membership levels. There are currently 321 members: 309 professional members, 7 associate members, and 5 retired members. This includes 17 new memberships. Ms. Adams-Weyant stated that there were fewer members that took advantage of the new additional member sale this year, possibly because of the increase in fees. Ms. Rissler suggested that we publicize this offer before the end of the year.
- b. Ms. Adams-Weyant stated that we have received payments from new sponsors Kaizen (\$5,000) and Jot Form (\$2,000) and continued sponsorship from Pilot Rock for the current year. Jot Form and Kaizen are also sponsors of the 2026 Forum.
- c. Ms. Adams-Weyant discussed the problems experienced with credit card processing and the lack of tech support from our vendor even after increases in fees. She will be reviewing association management software this winter and plans on having a recommendation. If there is to be a change she will accomplish it in the summer, a process that she has managed before and has no concerns about a change in vendor.
- d. Ms. Adams-Weyant reminded liaisons to submit travel and training funding requests for the 2026 budget as soon as possible. She also asked that liaisons submit an estimate of their funding needs in advance of travel.
- e. Ms. Adams-Weyant thanked Ms. Rissler for the research she did on hotels in Sarasota ahead of the 2026 annual meeting and conference. Ms. Rissler gave some info about the location and conference schedule, the proposed tours and classroom education. There is great interest in visiting Sarasota in May. Registration will begin in March or earlier depending on when details are finalized and in plenty of time to take advantage of the discounted rates in the hotel room block.

7. Committee Reports/Business

- a. **Awards** – Ms. Brown discussed changes that are being proposed to the number of categories, and the revision of population classes that better reflect our member agencies. More detail was provided in the email that was sent to the board. She also discussed a new training video that will help agencies with their awards submittals and asked for input on the topics by the end of the week. Other recommendations included limiting organizations to one nomination per category. Ms. Snyder asked if this would impact revenue, Ms. Adams-Weyant stated that the popularity of the annual meeting location had a greater influence on the number of submittals.
- b. **Legislation** – Ms. Snyder stated that she is working on transitioning from the NACo Environmental, Energy and Land Use committee to the Transportation Committee. She suggested focusing our attention on transportation and trails due to the House Transportation Committee chair stating that there would be no funding for trails. Ms. Snyder asked the NACPRO board to consider signing on to a letter to the committee to support funding for trails. Mr. Perry stated that he would ask for board members' input and if there were support would lend the NACPRO name to the effort.
- c. **Professional Education** – There will be no update on this item until work begins on the agenda for annual meeting.
- d. **Nominating** – Ms. Vosper asked for suggestions from board members to fill the gap from Mr. Richard's resignation. She also stated that work would begin next month on 2026 slate.
- e. **Liaison/Affiliate reports**
 - i. **NACo** – Ms. Snyder reminded the board of Mr. Ban's request to submit two articles annually for upcoming NACo publications. The theme could be items that you would want your commissioners to know about. She suggested surveying the membership to see if there are issues that rise to the top.

- ii. Ms. Snyder will be attending the NACo Legislative Conference in February in Washington, DC.
- iii. **CAPRA** – Mr. Woodsby sent a report by email and highlighted the 2026 CAPRA visitor schedule. He also stated there would be training on the new standards coming up. Ms. Rissler, whose department was a test department, stated that the changes are good but significant and that the focus is on showing how departments close the loop on initiatives.
- iv. **NRPA** – No Report

10 Open Forum/Roundtable Discussion - None

11 Mr. Perry Adjourned the meeting.

12 Next meeting

January 26, 2026, 3:00 pm ET

Teleconference