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**NATIONAL ASSOCIATION OF COUNTY PARK AND RECREATION OFFICIALS**

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*An Affiliate of National Association of Counties and the National Recreation and Park Association*

**BOARD MEETING AGENDA**

December 17, 2018

**12 pm Pacific  
1 pm Mountain  
2 pm Central  
3 pm Eastern**

Conference Call  
Meeting began at 3:00PM

1) Roll call - Present:

	Steve Anderson		Scott Bangle	X	Larry Blackstad	X	Holli Browder	X	Randy Burkhardt
	RJ Cardin	X	Eric Call	X	Bob Fonte	X	John Knight	X	Bill Maasen
X	Steve Madewell	X	Bill Mitchell	X	Reggie Moore		Jeff Perry	X	Joe Roszak
X	Jeremy Rogers	X	Ralph Schultz	X	Chris Stice	X	Mike Tully		Jonathan Vlaming
	Lakita Watson		John Wicker		James Worsley		Craig Zandstra	X	Brenda Adams-Weyant

**Excused absences:** Jonathan Vlaming, Jeff Perry, and James Worsley

2) **Secretary's Report** - Holli Browder

- a) Motion to approve August minutes, motion by Eric Call and second by Steve Madewell. Passed
- b) Motion to approve October minutes, motion by Mike Tully second by Joe Roszak. Passed

3) **President's Report** - Bill Maasen

- a) Happy Holidays and, hope everyone has a great break from work.

4) **Treasurer's Report** - Larry Blackstad

- a) Nothing to add thanks to Brenda for her diligence and work with finances.

5) **Executive Director's Report**

a) **Financial Report**

- i) Currently, \$9,926 income over expenses.

(1) In mid-January Brenda will reconcile the December statements to start the development of the 2019 budget.

(2) Able to get new Money Market Account set-up and was to get an increase to 1% interest.  
We put \$15,000 in money market account and closed out the CD. We have made \$4 in two weeks and previously we only had made \$11 on average a year.

- ii) **Membership Report:** Membership renewals going very well 188 members to date. 123 members to renew so far for 2019 and 65 have not renewed yet but may be in process. 33 new members since September 1. Brenda said she was very pleased with our member sale - new additional members for \$18 - we should consider doing this every year.

## 6) Committee Reports and/or Business

### a) **Professional Education** - Mike Tully

- i) Collecting ideas through the end of year for the professional education sessions to be offered. These should be sent to Brenda for consideration.
- ii) Hotel search (Brenda)
  - (1) Brenda sent RFP out and Conference Direct and is shopping around for our meeting in Douglas County Colorado for 2019.

### b) **Award Program** - Joe Roszak

- i) Had first meeting on 12/17/18. The awards committee decided not to make any changes to award program from last year. Awards will open on the January 4<sup>th</sup> and close on the February 28<sup>th</sup>.

### c) **Legislation** – John Wicker (absent)

## 7) Liaison/Affiliate reports

### a) **NACo** - Randy Burkhardt

- i) No report

### b) **NRPA** – Steve Madewell

- i) Steve reported that NRPA is still looking for Executive Director.
- ii) Discussion held on the possible undoing of the Clean-Water Act program.

### c) **CAPRA** - Holli Browder

- i) No report.

8)

## 9) Roundtable discussion

- a) Discussion on E-bikes in parks with relation to Class 1, Class 2, and Class 3.
- b) Discussion on hunting and using ATVs for disabled individuals and ADA requirements.

**Meeting adjourned at 3:30PM**