



An Affiliate of the National Association of Counties  
and National Recreation and Park Association

**National Association of County Park and Recreation Officials  
Annual Business Meeting Minutes**

**Monday, June 29, 2020, 3 pm E/ 2 pm C/ 1 pm M/ Noon P  
Teleconference**

**1) Roll call**

X	Steve Anderson	A	Scott Bangle (Kyla Brown was present and replaces Scott)	X	Holli Browder	X	Eric Call	X	RJ Cardin
X	Bob Fonte	A	Norma E. Garcia	A	Tim Laurent	X	Bill Maasen	E	Reggie Moore
X	Monique Odom	A	George Page	X	Jeff Perry	A	Jeremy Rogers	X	Joe Roszak
X	Ralph Schultz	E	Chris Stice	X	Kent Taylor	X	Mike Tully	X	Jonathan Vlaming
X	Aimee Vosper	X	Lakita Watson	X	Jon Woodsby	X	James Worsley	X	Brenda Adams-Weyant

**Excused absences:** Chris Stice, Reggie Moore

**Absent:** Scott Bangle (final meeting), Norma Garcia, Tim Laurent, George Page, Jeremy Rogers

**Guests:** Liz Geith, Todd Palmetter, Rhonda Pollard, Kyla Brown (new Board Member), Cynthia Nemeth, Carleen Dixon, Andrea Vona

**2) Additions to the agenda:** None

**3) 2020-22 Slate of Candidates - Bill Maasen (attached)**

Mike welcomed Kyla Brown as a new Board Director to replace Scott Bangle. Bill provided an overview of the Board selection process and presented the 2020 – 22 NACPRO Slate of Candidates for Directors and Officers. Bill offered a motion for approval that was seconded by Steve Anderson. No discussion and approved by unanimous vote. Bill also recognized the service of outgoing board members Randy Burkhardt, Scott Bangle, and Steve Madewell.

**4) President's Report – Mike Tully**

a) Committee assignments for 2020-21

Mike reviewed the Standing Committees and Liaisons handout and directed Board Members and NACPRO Members that are interested in Chairing and/or serving on any of the Committees to contact Brenda before July 24th. Brenda will follow-up with an email. Mike reiterated that you do not have to be a Board Member to serve on the Committees and encouraged everyone that has interest in helping serve on a committee to contact Brenda.

- b) NACo liaison vacancy (attached)  
Brenda provided an overview of the roles and responsibilities and RJ confirmed the importance and value of the NACo Liaison for ongoing legislative initiatives. There was some discussion to consider sharing the liaison role with an additional Board Member(s) due to the time and travel demands. Brenda and RJ will continue to explore options.

**5) Secretary's Report – Jeff Perry**

- a) Conducted roll call.
- b) Jeff requested a motion to approve the April 27, 2020 minutes that was offered by Fonte and seconded by Call. No discussion and approved by unanimous vote.

**6) Treasurer's Report – Eric Call**

- a) Financial Report (attached)  
Eric provided an overview of the most recent financial report and highlighted revenue and expense implications of COVID and forecasted the budget to likely be in the black by year's end.

**7) Executive Director's Report – Brenda Adams-Weyant**

- a) Officer selection process: Brenda provided a brief overview of the officer selection process.
- b) Membership report: Currently at 200 members and 3 sponsors. Brenda will initiate the membership renewal and new member recruitment processes in October.
- c) 2021 Annual Meeting: The Board unanimously agreed that next year's annual meeting will be in Hamilton County, Ohio, at the Special Park District Forum.

**8) Committee Reports/Business**

- a) Professional Education – Joe Roszak: No report.
- b) Legislation – RJ Cardin: RJ provided an overview of the Senate recently passing a bill to permanently fund LWCF Programs at \$900 million annually. The President has indicated he will sign the bill. If this bill is signed into law, there will be significant increases (approximately 65% increase) of funding distributed to States, keeping in mind that states must provide a 50% match.
- c) Awards – Holli Browder: Final touches are being placed on the awards presentation and the awards will be sent out in mid to late July. Congratulations to all award recipients!

**9) Liaison/Affiliate reports**

- a) CAPRA - Holli Browder. No report.

**10) Open Forum/Roundtable Discussion**

A big congratulations to our colleague Dr. James Worsley, Director of Chesterfield County Parks and Recreation, was recently selected to receive the National Distinguished Professional Award by the National Recreation and Park Association (NRPA). The award will be presented during the 2020 NRPA Virtual Annual Conference in October.

James also brought forward the idea of NACPRO preparing an official and authentic statement on social justice. President Roszak will take the lead in working with a newly assigned ad-hoc committee to prepare a statement on behalf of NACPRO. Eric Call suggested preparing a statement in July during National Parks and Recreation Month. Committee will also look at legislation that we may want to support through the NACPRO legislative platform. Several board members indicated interest in participating on the sub-committee.

**11) Next Meeting**

Monday, August 31, 2020, 3 pm E/ 2 pm C/ 1 pm M/ Noon P  
Teleconference

**12) Adjourn**

# 2020 NACPRO Slate of Candidates

## Directors

### **Steve Anderson**

Planning Division Manager  
Pima County Natural Resources, Parks & Recreation, AZ

### **Eric Call**

Director  
Palm Beach County Parks and Recreation, FL

### **Bob Fonte**

Director  
Stark County Park District, OH

### **Bill Maasen**

Superintendent Parks and Golf Courses  
Johnson County Parks and Recreation, KS

### **Reginald Moore**

Director  
Baltimore Dept of Recreation and Parks, MD

### **Jeff Perry**

Director  
Anoka County Parks & Recreation, MN

### **Joe Roszak**

Chief Operating Officer  
Cleveland Metroparks, OH

### **Mike Tully**

Chief Operations Officer  
Lake County Forest Preserves, IL

### **Aimee Vosper**

Deputy Director  
Fairfax County Park Authority, VA

### **Lakita Watson**

Executive Director  
Richland County Recreation Commission, SC

### **Jon Woodsby**

Deputy Director  
Spartanburg County Parks Department, SC

## New Director:

### **Kyla Brown**

Director  
Riverside Regional Park and Open-Space District, CA

## Officers

President – Joe Roszak

President Elect – Holli Browder

Vice President – Jonathan Vlaming

Secretary – Jeff Perry

Treasurer – Eric Call

Past President – Mike Tully

Actual Income and Expenses Compared to Budget

	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Actual 6/22/20
Cash Carried Forward	38,268	45,747	40,526	46,765	46,765
<b>Revenues:</b>					
Advertising (job ads)	5,000	5,300	7,100	6,000	3,200
Award Application Fees	5,100	10,200	7,500	7,425	7,350
Award Endowment Fund		2,708	0		
Banquet Reg	455	4,620	3,955	0	
Conference Registration					
Fall Tour					
Summer Tour		1,820	2,960	0	
Workshop		550	625	0	
Donation					10
<b>Dues:</b>					
Corporate Membership*					
Professional Membership	11,840	14,072	13,665	14,000	4,374
Retiree Membership	150	100	200	150	
<b>Grants</b>					
Sponsorships*	2,300	2,800	2,200	2,000	600
Other Income					0
<b>Total revenue:</b>	<b>24,845</b>	<b>42,170</b>	<b>38,205</b>	<b>29,575</b>	<b>15,534</b>
<b>Expenses:</b>					
Administrative Services	12,000	14,200	16,500	16,150	8,050
Awards program/banquet	2,307	10,290	4,809	6,000	
Bank Charges			117		
Board Meeting	150	548			
<b>Conference Expenses</b>					
Fall Tour					
Registration Fees					
Summer Tour		1,750	3,585	0	
Workshop		1,047	287	0	
Credit Card Clearing	544	1,073	1,310	1,100	571
Insurance					
Liaison Travel Support		433		500	
Miscellaneous		430		824	824
Office Supplies					
Postage, Mailing	124	94	104	100	56
Printing					
Telecommunications	120	230	399	400	120
Travel and Mileage	895	1,073	1,250	1,000	
Website	1,225	1,225	3,605	2,205	
<b>Total Expenditures</b>	<b>17,366</b>	<b>32,391</b>	<b>31,966.13</b>	<b>28,279</b>	<b>9,621</b>
<b>Transfer to other Acct</b>		<b>15,000</b>			
<b>Income less Expenses</b>	<b>7,479</b>	<b>9,779</b>	<b>6,239</b>	<b>1,296</b>	<b>5,913</b>
<b>Operational Balance Yearend</b>	<b>45,747</b>	<b>40,526</b>	<b>46,765</b>	<b>48,061</b>	<b>52,678</b>

\*Corporate membership and sponsorship programs combined in 2013.

<b>Money Market Carried Forward</b>			15,017	15,154	15,154
Deposits		15,000			
Interest		17	137	150	18
<b>Yearend Balance</b>		<b>15,017</b>	<b>15,154</b>	<b>15,304</b>	<b>15,172</b>

# NACPRO Representative to the NACo Board Roles and Responsibilities

## Key Points

- 1 year term, no term limits
- 4 annual board meetings (1 can be virtual attendance), 3 hour average
- 2 in-person steering committee meetings and monthly phone calls.
- Affiliates have a signed MOU approved by the NACo board outlining the agreement (I have asked for a copy of NACPRO's affiliate agreement)
- Opportunity to advance NACPRO legislative interests.
- NACo is a powerful legislative lobby for county interests.
- Since many NACo members are elected officials, they are often viewed as more credible when they lobby state and federal elected officials.
- NACo only works on legislative issues approved by all committees and the board.
- Past NACPRO Reps to the NACo board have found more success when their county is active in NACo - for example serving on committee where one of your county officials is also serving. Built in support.
- Andy Kimmel was NACPRO Rep to the NACo Board for 5 years (2009-13). He was very actively involved with board meetings and EELU Committee. He found that it took 2-3 years to become effective, primarily through building relationships.
- Andy also mentioned that he presented a few sessions at the annual conference. Great opportunity to communicate parks and recreation issues to elected officials.
- The annual business meeting is virtual this year. Recommend attending. July 20 at 2 pm EDT.  
<https://www.naco.org/events/nacos-2020-annual-business-meeting>

## NACo Board

### Board Composition - 135 members

- |   |          |
|---|----------|
| • State association nominations           | 80 seats |
| • Affiliate nominations                   | 25 seats |
| • Past Presidents (still active in gov't) | 8 seats  |
| • 10 At-large Appointments                | 10 seats |
| • RAC and LUCC Chairs and WIR President   | 3 seats  |
| • Executive Committee                     | 8 seats  |

## **Board Member Core Responsibilities (per bylaws)**

1. Determine interim policies and priorities between annual business meetings.
2. Supervise and control the business and property of the association, including oversight of the operations, finances and programs of the association.
3. Determine the dues, fees, services and benefits for the membership.

## **Other Duties and Roles**

- Attend and participate in board meetings; no proxy votes or alternatives allowed.
- Be present, informed, prepared and civil at board meetings.
- Understand the fiduciary responsibilities of the NACo board.
- Be an advocate for NACo with state associations, affiliates and external partners.
- Advocate for NACo's federal policy agenda.
- Keep up to date on national and state issues of importance to counties.
- Serve on NACo committee, plus help recruit new members for committees.

## **Board Meetings**

- **Legislative Conference**
  - Late February/early March
  - Held in Washington DC
  - The board also holds board forums for off-the-record dialogue
- **Western Interstate Region (WIR) annual meeting**
  - Mid-May
  - Option to attend virtually
- **Annual Conference**
  - July
  - 2 business meetings with old and new boards
  - The board also holds board forums for off-the-record dialogue
- **Fall Board Meeting**
  - December
  - Site selected by president

## **Types of Board Events**

- **Board Forum:** An informal meeting prior to the official business meeting of the Board, used to discuss information off the record; no official actions taken. Board forums are not recorded and no minutes are taken.
- **Board Reception:** An invitation-only reception for the board members; Board members must register for the conference to attend.
- **Board Meeting:** The business meeting where all board action items, reports and other presentations are given; these meetings are recorded and copies of an unofficial summary and official minutes are sent to the board following the meeting.

# Policy Steering Committees

## Committee Involvement

- **Environment, Energy and Land Use Steering Committee (EELU)** is where most past NACPRO Reps have served. This is where county level parks and recreation issues are addressed, among many other issues.
  - The **EELU Committee** has become more conservative over time and this has made it harder to get things done. Issues have become polarized.
  - To join a committee, you apply online through the State Association Portal. Most applicants are accepted. Deadline June 14, 2020.
  - Committees meetings occur at the Legislative and Annual Conferences; and monthly phone calls.
  - Individuals may only serve on one policy steering committee.
  - 2019 Platform:  
<https://www.naco.org/sites/default/files/documents/EELU%202019-2020%20Platform.pdf>
- Larry Blackstad was a member of the **Community, Economic & Workforce Development Steering Committee**, because they covered Community Development Block Grant program, Urban Parks funding, and provides input on transportation funding.
  - 2019 Platform:  
<https://www.naco.org/sites/default/files/documents/CEWD%202019-2020%20Platform.pdf>
- The **Public Lands Steering Committee** focuses on federal public lands and programs (like PILT, and grazing).
  - 2019 Platform:  
<https://www.naco.org/sites/default/files/documents/Public%20Lands%202019-2020%20Platform.pdf>

## Roles and Responsibilities of NACo Policy Steering Committees

- Identify and prioritize NACo's national advocacy positions and issues for consideration by the board and membership as part of the American County Platform.
- Amend, approve or deny resolutions and platform changes that address a specific issue or piece of legislation.
- Advocate on NACo's public policy agenda.