



An Affiliate of the National Association of Counties
and National Recreation and Park Association

**National Association of County Park and Recreation Officials
Meeting Minutes**

**Monday, December 14, 2020, 3 pm E/ 2 pm C/ 1 pm M/ Noon P
Teleconference**

1) Roll call

A	Steve Anderson	X	Kyla Brown	X	Holli Browder	X	Eric Call	X	RJ Cardin
X	Bob Fonte	X	Norma E. Garcia	X	Tim Laurent	X	Bill Maasen	E	Reggie Moore
X	Monique Odom	A	George Page	X	Jeff Perry	X	Joe Roszak	X	Ralph Schultz
X	Bob Smet	X	Chris Stice	X	Kent Taylor	X	Mike Tully	X	Jonathan Vlaming
X	Aimee Vosper	X	Lakita Watson	X	Jon Woodsby		Vacant	X	Brenda Adams-Weyant

Excused absences: Reggie Moore

Guests: None

2) Secretary's Report – Jeff Perry

- a) Jeff requested a motion to approve the October 26, 2020 minutes that was offered by Eric Call and seconded by RJ Cardin. No discussion and the motion passed by unanimous vote.

3) Additions to the agenda: None

4) President's Report – Joe Roszak

- a) Board vacancy appointment: Joe announced the appointment of Bob Smet, Chesterfield County, to the NACPRO Board of Directors and welcomed Bob to the team. Bob comes to the NACPRO Board with extensive background and experience in environmental services, finance, parks, recreation and programming. Welcome aboard Bob! In addition, Mike Tully announced that a new Board vacancy has been recently created with the departure of Jeremy Rogers. The Board was advised to pass along suggested names of potential Board candidates to Mike and/or Joe for review and consideration.
- b) 2021 Annual Meeting: Joe recommended to proceed with the virtual model once again for the 2021 Annual Meeting and Awards Program. The NACPRO Board is in full agreement.

5) Treasurer's Report – Eric Call

- a) Financial Report: Eric provided an overview of the 2020 budget to date and was pleased to report that we are in good financial standing with approximately \$2,800 to the good and will expect that to further increase prior to year's end with some membership dues still coming in. Checking balance \$49,570,

money market balance is \$15,173. Kyla Brown offered a motion to approve the report that was seconded by Mike Tully. No discussion and the motion passed by unanimous vote.

6) Executive Director's Report – Brenda Adams-Weyant

- a) Membership Report: Brenda reported that NACPRO currently has 224 professional members (28 members above last year at this time), 4 retired members, and 3 official sponsors.
- b) 2021 Budget: Brenda will draft the 2021 budget and work with Joe and Eric on the details. The 2021 budget will be presented for review and approval at the February 22, 2021 regular meeting.

7) Committee Reports/Business

- a) Social Justice - Joe Roszak: Joe mentioned the mission statement has been updated to include the social justice language and it will be rolled out in January and highlighted in the newsletter.
- b) Legislation – RJ Cardin: RJ connected with the legislative affairs liaison with NRPA and will resume further discussions in January to begin preparing NACPRO's platform in conjunction with NRPA and NACO.
- c) Bylaws - Bill Maasen: The draft Bylaws were distributed for discussion. There was Board consensus to revise the language in Article V., Sections 1 and 2 to reflect staff liaison appointments from NACo and NRPA that they will be "invited" to serve on the NACPRO Board of Directors as non-voting members.

Bob Fonte suggested an update to the legislative committee description to "follow federal guidelines for non-profit organizations".

There was discussion surrounding the need to have language specifically to address an Audit Committee and there was Board consensus that the following language is sufficient: President shall appoint such other Committees as may be deemed necessary for the proper transaction of the business of the Association.

Per the bylaws, Brenda will share the draft with membership to seek feedback. Any comments will be brought to the February board meeting for discussion and approval.

- d) Awards - Monique Odom/Brenda Adams-Weyant
 - i. Social justice award description: Monique reviewed the new social justice award description and indicated that it will be rolled out with the awards solicitation announcement in early January.
 - ii. The award nominations opening was planned for January 6, but will be pushed back a few weeks so that the social justice statement and policy can be shared with our audience. This should not create any issues with the award process since we are doing a virtual ceremony.

8) Liaison/Affiliate reports

- a) NACo - Jonathan Vlaming: Jonathan attended the NACo Board Meeting on December 4th that was attended by President-Elect Biden and Vice President-Elect Harris. NACo's position on distribution of relief funding will be based on formula. Jonathan will also be conducting meet and greet meetings with the Executive Director and President of NACo. In addition, Norma Garcia pointed out the importance of highlighting the relevance and need for park and open space funding. Lastly, RJ is looking into HR 7073 that relates to the relationship of special park districts to counties and funding distributions. RJ will share more on this.
- b) NRPA - Reggie Moore: No report.

- c) CAPRA – Holli Browder: Holli reported she met last week with CAPRA and there will be significant changes for visitors over the 12 – 18 months. There will be a focus on skillset and training for visitors. There are approximately 200 CAPRA agencies and they need more visitors. All CAPRA work and events will be virtual in 2021 resulting in significant cost savings.

9) Open Forum/Roundtable Discussion

Aimee Vosper announced the retirement of her agency's Executive Director, Kirk Kincannon. They will start recruiting to fill the vacancy in February.

Joe asked that if any member of the Association is looking to serve on a Committee to contact him directly for placement opportunities.

10) Next Meeting

Monday, February 22, 2021, 3 pm E/ 2 pm C/ 1 pm M/ Noon P
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- 11) Adjourn:** A motion to adjourn was offered by Bob Fonte and seconded by Norma Garcia and the meeting was adjourned.